



CABINET

YN SYTH AR ÔL PWYLLGOR CRAFFU'R CABINET DYDD MERCHER, 25 MEDI 2019

SIAMBR Y CYNGOR – CANOLFAN DDINESIG PORT TALBOT

Rhan 1

1. Periodi cadeirydd
2. Datganiadau o fuddiannau
3. Cofnodion y Cyfarfod Blaenorol (*Tudalennau 5 - 18*)
4. Blaenraglen Waith 2019/20 (*Tudalennau 19 - 22*)
5. Adroddiad Blynyddol Ombwdsmon Gwasanaethau Cyhoeddus Cymru 2017-2018 (*Tudalennau 23 - 44*)
Adroddiad Pennaeth y Gwasanaethau Cyfreithiol
6. Adroddiad Alldro Rheoli'r Trysorlys 2018-19 (*Tudalennau 45 - 56*)
Adroddiad y Cyfarwyddwr Cyllid a Gwasanaethau Corfforaethol
7. Adeiladu Cymunedau Diogel a Chadarn - Arian Grant (*Tudalennau 57 - 72*)
Adroddiad gan Gyfarwyddwr y Gwasanaethau Cymdeithasol, Iechyd a Thai
8. Gweithredu Brys 0375 - Estyn Contract y Gwasanaeth a Reolir ar gyfer Darparu Gweithwyr Asiantaeth (*Tudalennau 73 - 78*)
Adroddiad gan y Prif Weithredwr Cynorthwyol a'r Prif Swyddog Digidol
9. Gweithredu Brys 0376 - Trefniadau Yswiriant (*Tudalennau 79 - 88*)

Adroddiad gan y Prif Weithredwr Cynorthwyol a'r Prif Swyddog Digidol

10. Cronfa Gymunedol yr Aelodau - Aberafan (Diffribiliwr yng Nghlwb Rygbi a Phêl-droed Harlequins Aberafan) (*Tudalennau 89 - 94*)
Adroddiad gan y Pennaeth Trawsnewid
11. Cronfa Gymunedol yr Aelodau - Aberafan (Murluniau Celf ar y Stryd) (*Tudalennau 95 - 102*)
Adroddiad gan y Pennaeth Trawsnewid
12. Cronfa Gymunedol yr Aelodau - Aberafan (The Bulldogs) (*Tudalennau 103 - 108*)
Adroddiad gan y Pennaeth Trawsnewid
13. Cronfa Gymunedol yr Aelodau - Aberdulais (*Tudalennau 109 - 114*)
Adroddiad gan y Pennaeth Trawsnewid
14. Cronfa Gymunedol yr Aelodau - Baglan (*Tudalennau 115 - 120*)
Adroddiad gan y Pennaeth Trawsnewid
15. Cronfa Gymunedol yr Aelodau - Blaengwrach (*Tudalennau 121 - 126*)
Adroddiad gan y Pennaeth Trawsnewid
16. Cronfa Gymunedol yr Aelodau - Cimla a de Castell-nedd (*Tudalennau 127 - 134*)
Adroddiad gan y Pennaeth Trawsnewid
17. Cronfa Gymunedol yr Aelodau - Cimla (*Tudalennau 135 - 140*)
Adroddiad gan y Pennaeth Trawsnewid
18. Cronfa Gymunedol yr Aelodau - Canol Coedffranc (*Tudalennau 141 - 146*)
Adroddiad gan y Pennaeth Trawsnewid
19. Cronfa Gymunedol yr Aelodau - Y Cymer (*Tudalennau 147 - 152*)
Adroddiad gan y Pennaeth Trawsnewid

20. Cronfa Gymunedol yr Aelodau - Godre'r-graig
(*Tudalennau 153 - 158*)
Adroddiad gan y Pennaeth Trawsnewid
21. Cronfa Gymunedol yr Aelodau - Margam (Canolfan Ieuencid Margam) (*Tudalennau 159 - 164*)
Adroddiad gan y Pennaeth Trawsnewid
22. Cronfa Gymunedol yr Aelodau - Margam (Diffribiliwr ym Mharc Margam) (*Tudalennau 165 - 170*)
Adroddiad gan y Pennaeth Trawsnewid
23. Cronfa Gymunedol yr Aelodau - Pontardawe
(*Tudalennau 171 - 178*)
Adroddiad gan y Pennaeth Trawsnewid
24. Cronfa Gymunedol yr Aelodau - Port Talbot
(*Tudalennau 179 - 184*)
Adroddiad gan y Pennaeth Trawsnewid
25. Cronfa Gymunedol yr Aelodau - Dwyrain Sandfields
(*Tudalennau 185 - 190*)
Adroddiad gan y Pennaeth Trawsnewid
26. Cronfa Gymunedol yr Aelodau - Tonna (*Tudalennau 191 - 196*)
Adroddiad gan y Pennaeth Trawsnewid
27. Eitemau brys
Unrhyw eitemau brys (cyhoeddus neu wedi'u heithrio) yn ôl disgresiwn y Cadeirydd yn unol ag Adran 100b (4)(b) o Ddeddf Llywodraeth Leol 1972

S.Phillips
Prif Weithredwr

**Canolfan Ddinesig,
Port Talbot**

Dydd Iau, 19 Medi 2019

Aelodau'r Cabinet:

Cynghowyr: R.G.Jones, A.J.Taylor, C.Clement-Williams,
D.Jones, E.V.Latham, A.R.Lockyer, P.A.Rees,
P.D.Richards, A.Wingrave a/ac L.Jones

Nodiadau:

- (1) *Os nad yw unrhyw aelod o Fwrdd y Cabinet yn gallu bad yn bresennol, gall unrhyw aelod arall o'r Cabinet gyflenwi fel aelod etholiadol ar y pwyllgor. Gofynnir i'r aelodau wneud y trefniadau hyn yn uniongyrchol ac yna i hysbysu is adran y pwyllgor..*
- (2) *Ystyrir barn y Pwyllgor Craffu blaenorol wrth wneud penderfyniadau (proses craffu cyn penderfynu)*

EXECUTIVE DECISION RECORD**CABINET****31 JULY 2019****Cabinet Members:**

Councillors: R.G.Jones (Chairpersn), C.Clement-Williams, D.Jones, E.V.Latham, P.A.Rees, P.D.Richards, A.Wingrave and L.Jones

Officers in Attendance:

S.Phillips, A.Evans, G.Nutt, K.Jones, C.Griffiths, H.Jones, A.Thomas, A.Hinder, C.Davies and T.Davies

Invitee: Councillor M.Harvey (Scrutiny Chair)

1. APPOINTMENT OF CHAIRPERSON

Agreed that Councillor R.G.Jones be appointed Chairperson for the meeting.

2. DECLARATIONS OF INTEREST

The following Member made a declaration of interest at the commencement of the meeting:-

| | | |
|----------------------|---|--|
| Councillor R.G.Jones | - | Re: Report of the Chief Executive – Swansea Bay City Deal, as he is a Member of the Swansea Bay City Deal Joint Committee. |
| Councillor P.A.Rees | - | Re: Report of the Head of Transformation – Member’s Community Fund - Neath South, as it refers to his Community Fund. As |

his interest was prejudicial he withdrew from the room during discussion and voting thereon.

Councillor L.C.Jones - Re: Report of the Head of Transformation – Member’s Community Fund, Tonna - as it refers to her Community Fund. As her interest was prejudicial she withdrew from the room during discussion and voting thereon.

Councillor M.Harvey - Re: Report of the Corporate Directors Group – Revenue Budget Monitoring Report 2019/20, and Private Joint Report of the Assistant Chief Executive and Chief Digital Officer; the Head of Adult Services and the Head of Property and Regeneration – CCTV Service Remodelling Update, as he is employed by South Wales Police.

3. **MINUTES OF PREVIOUS MEETING**

Decision:

That the Minutes of the previous meeting of Cabinet held on 10 July 2019, be approved.

4. **FORWARD WORK PROGRAMME 2019/20**

Noted by the Committee.

5. **SWANSEA BAY CITY DEAL**

Decisions:

1. That the business case at Appendix 1 to the circulated report be endorsed, and its submission to the City Deal Economic Strategy

Board, Joint Committee, Welsh and UK Governments authorised, with the objective of the earliest possible approval.

2. That the minutes of today's Joint Regeneration and Sustainable Development and Cabinet Scrutiny Committee be presented to Council, and an update be given by the Leader at the time the minutes are presented, on the progress made in securing the support of the Joint Committee and both UK and Welsh governments, for the business case.
3. That the Regeneration and Sustainable Development Scrutiny Committee include in their forward work programme, monitoring of the progress of the submitted projects and associated City Deal activities.

Reason for Decisions:

To invite Members to provide further direction on the City Deal.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

6. **PROPOSED DEMOLITION OF CYMMER AFAN COMPREHENSIVE SCHOOL**

Decisions:

1. That delegated authority be granted to the Head of Property and Regeneration to enter into arrangements to provide security to Cymer Afan Comprehensive School in the manner set out at private Appendix 2 to the circulated report.
2. That delegated authority be granted to the Head of Property and Regeneration to negotiate terms and enter into a contract/ agreement to safely manage asbestos removal and undertake demolition works at Cymer Afan Comprehensive School in accordance with the arrangements detailed at private Appendix 2 to the circulated report.

Reason for Decisions:

To limit the Council's exposure to the risk of arson and vandalism it would be prudent to appoint a contractor as a matter of urgency so that they can put in place arrangements to secure the school site, employ their own security, carry out further asbestos surveys, disconnect live services and procure sub-contractors to remove the asbestos and demolish all buildings down to finished floor level.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

7. **DRAFT DECARBONISATION AND RENEWABLE ENERGY STRATEGY**

Decisions:

1. That the Draft Decarbonisation and Renewable Energy Strategy as set out at Appendix 1 to the circulated report, be agreed as forming the basis for consultation.
2. That the publication and consultation procedures as set out in the circulated report be implemented.

Reason for Decisions:

To ensure that a clear Strategy / Action Plan be issued by the Council in respect of the Climate Change / Decarbonisation agenda, and to also ensure that a consultation exercise be undertaken allowing interested parties the ability to submit observations and comments on the draft Strategy thus maximising its effectiveness.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

Consultation:

This item will be subject to external consultation.

8. **PROMOTING HEALTHY LIVING AMONG PUPILS WITHIN NEATH
PORT TALBOT SCHOOLS - TASK AND FINISH GROUP**

Decisions:

1. That, building on existing provision, the Council prioritises the development and promotion of health and wellbeing training for school governors, including, in particular, information about the Healthy Schools Scheme and Healthy Eating in Schools Regulations.
2. That all governing bodies be encouraged to appoint a Health and Wellbeing Governor (HWG) to lead, at governing body level, on the Healthy Schools Scheme and other initiatives to promote healthy lifestyles.
3. That the Council encourages and facilitates the creation of Healthy Schools Action Groups (chaired by the HWG and consisting of representatives from the School Council, parents, and teachers) in each school to generate initiatives to promote healthy lifestyles, drawing, in particular, on the views of pupils.
4. That the Council facilitates an annual event to bring together HWGs to share initiatives from their respective schools.
5. That, in a similar manner to the drive to improve attendance, the Council focusses efforts on increasing the percentage of pupils using active travel options to get to and from school where safe and practicable.
6. That, acknowledging the resource constraints they face, schools be encouraged to ensure that the school lunch break provides sufficient opportunity for pupils to make considered food choices, socialise, relax and engage in active play. Where necessary, schools should be encouraged to give serious consideration to lengthening the lunch break and discouraged from shortening it.
7. That the Council encourages schools to review the delivery and timetabling of Food Technology and PE classes to ensure that they provide as broad a range of pupil experience as possible and that time is allowed for preparation and post-lesson activity.

8. That the Council encourages schools to use all possible opportunities to communicate messages about healthy lifestyles to the wider school community.
9. That the Council encourages secondary and middle schools to use School Nutrition Action Groups, or another appropriate mechanism, to incorporate pupil voice into the design of canteen food menus.
10. That a step by step guide on organising after school clubs and activities is produced and provided to all schools. This should, in particular, include legal advice on the use of third-party providers.
11. That the Council investigates ways to facilitate the sharing of sports resources between schools and collaboration in the provision of after school activities.
12. That the Council works with schools, Celtic Leisure, the PASS team and DANSA Community Transport to investigate ways of reducing the cost of transport to sports facilities and other activities.
13. That the Council ensures that PE and practical food technology are supported and promoted in the implementation of the new Curriculum for Wales.
14. That the Council continues to support and adequately resource the excellent work of the PASS, Project Development and leisure services teams within the Council.
15. That training is provided for all Councillors on the Play Sufficiency Assessments and Healthy Schools Scheme.
16. That in their consideration of the upcoming LDP review the Regeneration and Sustainable Development Scrutiny Committee investigates ways in which new planning policies may further support efforts to increase physical activity and improve the food choices of young people in Neath Port Talbot.
17. That, should sufficient funding become available, the Council gives consideration to creating a part time post for a healthy schools coordinator, to work with schools, and equivalent officers in the Health Board, to support this agenda and coordinate between departments of the Council.

18. That, should sufficient funding become available, the Council gives consideration to piloting an approach based on the Amsterdam Model in a community in Neath Port Talbot. This would involve bringing together schools, private, public and third sector partners, and minor authorities to consider the ways in which each stakeholder can influence the factors affecting physical activity and diet in a particular locality.
19. That data on the following subjects are reported to the Scrutiny Committee at regular intervals:
 - a. progress of schools within the Healthy Schools Scheme
 - b. percentage of pupils in each school using active travel
 - c. the quality and quantity of physical activity engaged in by pupils
 - d. the biannual DECipher survey
 - e. the Sport Wales School Sport Survey
20. That the Council encourage Governing Bodies to receive regular reports on the topics listed in Recommendation 19.
21. That the recommendations above be kept under annual review by the Scrutiny Committee.

Reason for Decisions:

To ensure that Neath Port Talbot Schools continue to maintain and improve health and physical education.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

9. **REVENUE BUDGET MONITORING 2019-20**

Decisions:

1. That management arrangements be put in place to minimise overspends and any adverse impact on reserves, as detailed in the circulated report.
2. That the additional grants received be noted.

3. That the reserve movements and budget virements, as detailed in the circulated report, be approved.

Reason for Decisions:

To update the Council's budget for additional grants received, budget virements and reserve movements, in accordance with the Council's constitution.

Implementation of Decisions:

The decision will be implemented after the three day call in period.

10. **CAPITAL BUDGET MONITORING**

Decisions:

1. That the proposed 2019/20 budget totalling £52.21m, be commended to Council for approval.
2. That the position in relation to expenditure as at 30 June 2019 be noted.

Reason for Decisions:

To update the capital programme for 2019/20 and inform Members of the current year spend to date.

Implementation of Decisions:

The decision will be implemented after the three day call in period.

11. **TREASURY MANAGEMENT MONITORING 2019-20**

Decision:

That the report be noted.

12. **WALES AUDIT OFFICE (WAO) - SERVICE USER PERSPECTIVE REVIEW: ONLINE SERVICES - NEATH PORT TALBOT COUNTY BOROUGH COUNCIL, JUNE 2019**

Decision:

That the Wales Audit Office findings, following their review of the Council's online services be noted, and that the proposed action plan, in response to the review findings, as detailed in the circulated report, be approved.

Reason for Decision:

For the approved action plan to be forwarded to the Wales Audit Office.

Implementation of Decision:

The decision will be implemented after the three day call in period.

13. **VALLEYS ACTION PLAN - PROGRESS**

Decision:

That the report be noted.

14. **MEMBER'S COMMUNITY FUND - BRYNCOCH (ELECTRICAL HOOK UPS)**

Decision:

That the provision of two electrical hook ups, to enable festive activities for the wider community to take place, at Lon Brynteg and Llys Gwynfryn in Bryncoch be approved, and that Councillor W.F.Griffiths, Councillor J.Hale and Councillor C.Williams allocation of £3,076 each, under the Members Community Fund be awarded.

Reason for Decision:

To approve the application for funding that has been received under the Members' Community Fund.

Implementation of Decision:

The decision will be implemented after the three day call in period.

15. **MEMBER'S COMMUNITY FUND - BRYNCOCH (BRYNCOCH SPORTS CLUB)**

Decision:

That the adaptation and modernisation of the ancillary changing facilities at Bryncoch Sports Club, Memorial Grounds, Bryncoch be approved, and that Councillor W.F.Griffiths, Councillor J.Hale and Councillor C.Williams allocation of £5,000 each, under the Members Community Fund be awarded.

Reason for Decision:

To approve the application for funding that has been received under the Members' Community Fund.

Implementation of Decision:

The decision will be implemented after the three day call in period.

16. **MEMBER'S COMMUNITY FUND - CIMLA**

Decision:

That new resources (including table tennis equipment, an LED TV/DVD player, films, a PS4 console and games) for Cimla Youth Club, at Crynallt Community Centre, Cimla, be approved, and that Councillor J.Warman's allocation of £1,173.96, under the Members Community Fund be awarded.

Reason for Decision:

To approve the application for funding that has been received under the Members' Community Fund.

Implementation of Decision:

The decision will be implemented after the three day call in period.

17. **MEMBER'S COMMUNITY FUND - GLYNNEATH (WELFARE PARK)**

Decision:

That the addition of improved waste management opportunities including benches, picnic tables and recycling units, in Glynneath Welfare Park, Glynneath be approved, and that Councillor S.Knoyle's allocation of £9,976, under the Members Community Fund be awarded.

Reason for Decision:

To approve the application for funding that has been received under the Members' Community Fund.

Implementation of Decision:

The decision will be implemented after the three day call in period.

18. **MEMBER'S COMMUNITY FUND - GLYNNEATH (DISABLED CROSSING, PARK AVENUE)**

Decision:

That a Disabled Crossing be provided at the location of the 'Tesco Express' and 'Esso' garage at Park Avenue, Glynneath, and that Councillor J.D.Morgan's allocation of £10,000 under the Members Community Fund be awarded.

Reason for Decision:

To approve the application for funding that has been received under the Members' Community Fund.

Implementation of Decision:

The decision will be implemented after the three day call in period.

19. **MEMBER'S COMMUNITY FUND - NEATH SOUTH**

(At this point in the meeting, Councillor P.A.Rees reaffirmed his interest and withdrew from the meeting and the discussion and voting thereon)

Decision:

That St. Peter's and St. Paul's Church Hall, Cimla, Neath, be better equipped with I.T. and storage facilities, including circuitry for computer servers, sockets, data outlets and Wi Fi connections, and that Councillor P.A.Rees' allocation of £2,532, under the Members Community Fund be awarded.

Reason for Decision:

To approve the application for funding that has been received under the Members' Community Fund.

Implementation of Decision:

The decision will be implemented after the three day call in period.

(Councillor P.A.Rees re-joined the meeting)

20. **MEMBER'S COMMUNITY FUND - PONTARDAWE**

Decision:

That the purchase of equipment in support of the Enterprise Programme for disengaged Comprehensive school pupils and adult volunteers, at Glantawe Riverside Park be approved, and that Councillor A.Richards' allocation of £8,826.36, under the Members Community Fund be awarded.

Reason for Decision:

To approve the application for funding that has been received under the Members' Community Fund.

Implementation of Decision:

The decision will be implemented after the three day call in period.

21. **MEMBER'S COMMUNITY FUND - TONNA**

(At this point in the meeting, Councillor L.C.Jones reaffirmed her interest and withdrew from the meeting and the discussion and voting thereon)

Decision:

That three new directional road signs, at the junction of St. Anne's Terrace into Dolcoed Terrace and Mount Pleasant, directing visitors to Tonna Rugby Football Club, Tonna, be provided and that Councillor L.C.Jones' allocation of £2,000, under the Members Community Fund be awarded.

Reason for Decision:

To approve the application for funding that has been received under the Members' Community Fund.

Implementation of Decision:

The decision will be implemented after the three day call in period.

(Councillor L.C.Jones re-joined the meeting)

22. ACCESS TO MEETINGS

RESOLVED: that pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A of the Local Government Act 1972.

23. CCTV - SERVICE REMODELLING UPDATE

Decisions:

1. That the progress that has been made to remodel the CCTV service, be noted.
2. That the Assistant Chief Executive and Chief Digital Officer be authorised to procure up to ten additional days, as detailed within the private circulated report, via APSE, in order to complete the business case for in-sourcing telecare services.

3. That the Assistant Chief Executive and Chief Digital Officer be authorised to procure a suitably qualified consultant to prepare an updated strategic and operational case for the CCTV camera estate and to prepare a technical specification that can then be used to tender for a replacement camera estate.
4. That the proposal to in-source intruder and lone worker alarm monitoring services to improve the value for money offered by the existing monitoring service, be supported.
5. That the Assistant Chief Executive and Chief Digital Officer be authorised to agree terms and enter into contract with the Briton Ferry Town Council for the provision of a CCTV monitoring Service.

Reason for Decisions:

To authorise short term actions that can help to support the sustainability of the Council's CCTV Service alongside additional research and analysis that can bring medium term proposals for the Service forward on a more certain footing.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

CHAIRPERSON

2019/20 FORWARD WORK PLAN

CABINET

| Meeting Date | Agenda Items | Type (Decision/ Monitoring Or Information) | Rotation (Topical, Annual, Bi-Annual, Quarterly, Monthly) | Contact Officer/ Head of Service |
|-------------------|---|---|--|---|
| 2 Oct 2019 | Annual Report 2018/19 | Monitoring | Annual | K.Jones |
| | Treasury Management Practices Update | Info | Topical | H.Jones |
| | Strategic Equality Plan Annual Report 2018-19 | | | K.Jones |
| | Valleys Action Plan Progress Report | | | G.Nutt |
| | Quarter 1 PI's | | Quarterly | K.Jones |
| | Members Com Fund (if needed) | | | P.Hinder |
| | Chargeable Fees for Legal Work | Decision | Topical | C.Griffiths |
| | Well-being of Future Generation; An examination of the step 'We will work with partners to ensure that we target support to those children at risk of adverse childhood experiences in the first 1000 days of their lives'. | Decision | Topical | K.Jones |

Cabinet – Forward Work Programme

Tudalen20

| Meeting Date | Agenda Items | Type (Decision/ Monitoring Or Information) | Rotation (Topical, Annual, Bi-Annual, Quarterly, Monthly) | Contact Officer/ Head of Service |
|--------------------|---|---|--|---|
| 30 Oct 2019 | Revenue Budget Monitoring | Monitor | | H.Jenkins |
| | Capital Budget Monitoring | Monitor | | H.Jenkins |
| | Treasury Management | Monitor | | H.Jenkins |
| | Budget 20/21 (TBC) | | | H.Jenkins |
| | Talking NPT – Progress Report | Monitor | Topical | K.Jones |
| | Strategic Equalities Plan – Review Addendum | Info | | K.Jones |
| | Corporate Governance and Improvement Action Plan 2019/20 | Info | Annual | K.Jones (Nita) |
| | Contract Procedure Rules | | | C.Griffiths |
| | Members Com Fund (if needed) | | | P.Hinder |

Cabinet – Forward Work Programme

| Meeting Date | Agenda Items | Type (Decision/ Monitoring Or Information) | Rotation (Topical, Annual, Bi-Annual, Quarterly, Monthly) | Contact Officer/ Head of Service |
|--------------|-------------------------------------|---|--|---|
| 20 Nov 2019 | Council Tax Base | Decision | Annual | H.Jenkins |
| | Annual Governance Statement | Decision | Annual | K.Jones |
| | Members Com Fund (if needed) | | | P.Hinder |
| | Treasury Management Mid Year Review | | | H.Jones |

Tudalen21

Mae'r dudalen hon yn fwiadol wag



Cyngor Castell-nedd Port Talbot
Neath Port Talbot Council

CABINET

REPORT OF THE HEAD OF LEGAL SERVICES – C.GRIFFITHS

25 September 2019

Matter for Information

Wards Affected: All Wards

Public Service Ombudsman for Wales Annual Report 2017/2018

Purpose of the Report:

1. To advise Members of the receipt of the Public Service Ombudsman of Wales Annual Letter.

Executive Summary:

2. The Public Service Ombudsman for Wales (“the Ombudsman”) has two specific roles:
 - (a) To consider complaints about public service providers in Wales; and
 - (b) To consider complaints that members of local authorities or town and community councils have breached their Code of Conduct.
3. The Ombudsman sends letters on an annual basis to county borough councils and local health boards concerning the

complaints he has received and considered during the previous financial year. The aim of the Annual Letter is to provide the relevant bodies with information to help them improve their complaint handling and the services that they provide.

Background:

4. In recent years the Ombudsman has adopted the practice of sending an annual letter to each local authority which comes within his jurisdiction. A full copy of the letter and Factsheet is reproduced for Members at Appendix 1.
5. Comparatively little commentary is required on the Annual Letter. The number of service complaints received by the Ombudsman is set out in Table A of the Factsheet. As compared with a national local authority average of 40 for an authority with a population similar to Neath Port Talbot, this Council received 38 complaints. Therefore the number of complaints received is in line with what one would expect from the population size of the Council area. The number of complaints has increased by 3 for the 2018/2019 financial year however it should be noted that only 1 complaint was actively investigated by the Ombudsman which was concluded by way of a voluntary settlement with the Council to rectify the issue.
6. It should be noted that we are no longer a direct provider of general housing – a function which generally attracts some complaints.
7. The mix of complaints is dealt with in Table B of the Factsheet. The numbers in the various categories are similar to the Welsh average overall and cover a range of service areas.
8. The comparison of complaint outcomes with average outcomes for Local Authorities (Table C) is again broadly in line with the national average.

9. The percentage of cases requiring intervention from the Ombudsman is comparatively low (see Table D). The intervention provided the opportunity with the Council to look again at the issue and ensure that remedies could be achieved which met the needs of the complainant.
10. The number of national Code of Conduct complaints increased slightly in 2018/2019 both in respect of Local Authority elected members and Town/Community Council members. Many of these complaints have arisen following changes in the membership of councils. In the Neath Port Talbot locality, the number of Code of Conduct complaints against County Borough Councils is low, there being just 4, which were closed after initial consideration (Table E), meaning there was no case to answer. However, there was a slight increase in the number of complaints against community councils (Table F) (going from 7 to 8), but as can be seen no further action was taken in respect of all but two of these matters and they were either closed after initial consideration, discontinued or withdrawn. Two were forwarded to the Standards Committee for consideration which saw a censure being issued to one Community Councillor for non-compliance with the Code of Conduct and one Town Councillor being suspended for a duration of four months for non-compliance with the Code of Conduct.
11. Overall, cuts in public expenditure create an environment in which there can be a mismatch between public expectations and the service which can be provided. This will make it even more important to deal promptly with any complaints which arise and look for practical and achievable solutions. The Council continues to work collaboratively with the Ombudsman to resolve any matter that might be referred to him by a member of the public whether that be via an early settlement or to provide clarification and documentation to assist in any investigation being undertaken.

12. Officers will continue this assistance in 2019/2020 and onwards. However, steps will also be taken to try and reduce the number of cases which require intervention by the Ombudsman. This will include:
- (a) Ensuring officers are aware of their obligations in responding to complaints and how the Council's Complaints Process functions to reduce the prospect of complaints being made to the Ombudsman stemming from process related issues.
 - (b) Developing a working group of officers to consider complaints handling and steps that should be taken in responding to complaints and to consider the Ombudsman response to any complaints so that lessons can be learnt. These officers are also involved in Data Protection and Freedom of Information Act responses so training will also be provided in these areas to ensure compliance in those fields. Taking the opportunity to learn from complaints can contribute to the development of services that meet the needs and expectations of our citizens. In this way, citizens can be involved in improving services and ensuring that they meet long term needs and are sustainable. The ability to identify causes of complaint and service failure can also present an opportunity to design in service features which have a preventative impact.
 - (c) Liaising with the Ombudsman to determine whether resources such as training are available from them to assist in complaint handling process.
 - (d) Undertaking further training with Local Authority Elected Members on Code of Conduct matters and in particular the use of social media, which appears to be the source of numerous complaints to the Ombudsman.
 - (e) The further development of a Standards and Code of Conduct forum with Town and Community Council Clerks to ensure that standards and ethics of decision makers is considered actively within that setting and officers of those organisations are aware of key legal obligations.

(f) A review of the Constitution to ensure appropriate arrangements are in place to meet any obligations in respect of complaints.

13. It should also be noted that the Ombudsman is now in receipt of a number of additional power of investigation, recently granted by the Welsh Government. These include the ability to undertake “own initiative” complaints. These investigations are not instigated by a complaint from a resident but may occur where the Ombudsman suspects potential systemic failures of services or where residents feel unable to complain due to the fact that they are dependent on Council services or because they are vulnerable.

Financial Impacts:

14. No implications. Though it should be noted the Ombudsman has legal powers to require the Council to make payments to complainants where they have suffered financial loss or in compensation for “time and trouble”.

Integrated Impact Assessment:

15. An Integrated Impact Assessment is not requirement for this report.

Valleys Communities Impacts:

16. No implications

Workforce Impacts:

17. No implications

Legal Impacts:

18. No implications

Consultation:

19. There is no requirement for external consultation on this item

Recommendations:

20. That Members note the content of the Public Service Ombudsman Annual Report for Neath Port Talbot County Borough Council for 2018/2019 enclosed at Appendix 1 and the steps that will be taken to reduce the number of referrals to the Ombudsman

Appendices:

21. Appendix 1 – Annual Letter of the Public Service Ombudsman for Wales for Neath Port Talbot County Borough Council (Welsh and English version)

List of Background Papers:


22. None

Officer Contact:


Mr Craig Griffiths
Head of Legal Services
Telephone 01639 763767
Email: c.griffiths2@npt.gov.uk

Our ref: NB

Ask for: Communications

 01656 641150

Date: 7 August 2019

 communications
@ombudsman-wales.org.uk

Councillor Rob Jones
Council Leader
Neath Port Talbot County Borough Council

By Email Only
cllr.r.g.jones@npt.gov.uk

Dear Councillor Rob Jones

Annual Letter 2018/19

I am pleased to provide you with the Annual letter (2018/19) for Neath Port Talbot County Borough Council. This year I am publishing my Annual Letters as part of my Annual Report and Accounts. I hope the Council finds this helpful and I trust this will enable it to review its own complaint handling performance in the context of other public bodies performing similar functions across Wales.

Whilst overall the number of complaints received relating to local authorities across Wales increased from 794 to 912, I am pleased that local authorities continue to work with my office to resolve many of these complaints at an early stage. This provides complainants with appropriate and timely remedies avoiding the need for my office to fully investigate complaints.

A summary of the complaints of maladministration/service failure received relating to the Council is attached.

Also attached is a summary of the Code of Conduct complaints relating to members of the Council and the Town & Community Councils in your area.

The Public Services Ombudsman (Wales) Act 2019 has now been introduced. I am delighted that the Assembly has approved this legislation giving the office new powers aimed at:

- Improving access to my office
- Providing a seamless mechanism for complaint handling when a patient's NHS care is inextricably linked with private healthcare
- Allowing me to undertake own initiative investigations when required in the public interest
- Ensuring that complaints data from across Wales may be used to drive improvement in public services for citizens in Wales.

I am very much looking forward to implementing these new powers over the coming year.

Action for the Council to take:

- Present my Annual Letter to the Cabinet to assist Members in their scrutiny of the Council's performance
- Work to reduce the number of cases which require intervention by my office
- Inform me of the outcome of the Council's considerations and proposed actions on the above matters by **31 October 2019**.

This correspondence is copied to the Chief Executive of your Council and to your Contact Officer. Finally, a copy of all Annual Letters will be published on my website.

Yours sincerely



Nick Bennett
Public Services Ombudsman for Wales

CC: Steven Phillips, Chief Executive
Craig Griffiths, Contact Officer

Factsheet

A. Complaints Received and Investigated with Local Authority average adjusted for population distribution

| Local Authority | Complaints Received | Average | Complaints Investigated | Average |
|--|---------------------|---------|-------------------------|---------|
| Neath Port Talbot County Borough Council 2018/19 | 38 | 40 | 1 | 1 |
| Neath Port Talbot County Borough Council 2017/18 | 35 | 35 | 2 | 1 |
| Blaenau Gwent County Borough Council | 8 | 20 | 0 | 0 |
| Bridgend County Borough Council | 33 | 41 | 0 | 1 |
| Caerphilly County Borough Council | 65 | 51 | 1 | 1 |
| Cardiff Council | 115 | 103 | 0 | 2 |
| Carmarthenshire County Council | 49 | 53 | 1 | 1 |
| Ceredigion County Council | 23 | 21 | 0 | 0 |
| City and County of Swansea | 83 | 70 | 0 | 2 |
| Conwy County Borough Council | 41 | 33 | 2 | 1 |
| Denbighshire County Council | 26 | 27 | 1 | 1 |
| Flintshire County Council | 50 | 44 | 2 | 1 |
| Gwynedd Council | 32 | 35 | 2 | 1 |
| Isle of Anglesey County Council | 31 | 20 | 2 | 0 |
| Merthyr Tydfil County Borough Council | 15 | 17 | 0 | 0 |
| Monmouthshire County Council | 20 | 27 | 0 | 1 |
| Newport City Council | 38 | 43 | 0 | 1 |
| Pembrokeshire County Council | 35 | 35 | 0 | 1 |
| Powys County Council | 67 | 38 | 4 | 1 |
| Rhondda Cynon Taf County Borough Council | 36 | 68 | 0 | 2 |
| Torfaen County Borough Council | 12 | 26 | 1 | 1 |
| Vale of Glamorgan Council | 24 | 37 | 0 | 1 |
| Wrexham County Borough Council | 45 | 38 | 3 | 1 |
| Grand Total | 886 | | 20 | |

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B. Complaints Received by Subject

| Neath Port Talbot County Borough Council | Complaints Received |
|--|---------------------|
| Adult Social Services | 3 |
| Benefits Administration | 3 |
| Children s Social Services | 3 |
| Complaints Handling | 7 |
| Education | 3 |
| Environment and Environmental Health | 4 |
| Finance and Taxation | 2 |
| Housing | 2 |
| Planning and Building Control | 5 |
| Roads and Transport | 4 |
| Various Other | 2 |

C. Comparison of complaint outcomes with average outcomes for Local Authorities, adjusted for population distribution

| Local Authority | Out of Jurisdiction | Premature | Other cases closed after initial consideration | Early Resolution / Voluntary settlement | Discontinued | Other Report - Not upheld | Other Report - Upheld in whole or in part | Public Interest Reports |
|------------------------------|---------------------|-----------|--|---|--------------|---------------------------|---|-------------------------|
| 2018/19 | | | | | | | | |
| Neath Port Talbot | 8 | 16 | 12 | 4 | - | - | - | - |
| Neath Port Talbot (adjusted) | 7 | 13 | 14 | 5 | - | 1 | 1 | - |
| 2017/18 | | | | | | | | |
| Neath Port Talbot | 4 | 15 | 8 | 4 | - | - | - | - |
| Neath Port Talbot (adjusted) | 6 | 10 | 12 | 5 | - | 1 | 1 | - |

D. Number of cases with PSOW intervention

| Local Authority | No. of complaints with PSOW intervention | Total number of closed complaints | % of complaints with PSOW intervention |
|--|--|-----------------------------------|--|
| Neath Port Talbot County Borough Council 2018/19 | 4 | 40 | 10% |
| Neath Port Talbot County Borough Council 2017/18 | 4 | 31 | 13% |
| Blaenau Gwent County Borough Council | 2 | 7 | 29% |
| Bridgend County Borough Council | 6 | 36 | 17% |
| Caerphilly County Borough Council | 8 | 68 | 12% |
| Cardiff Council | 19 | 110 | 17% |
| Carmarthenshire County Council | 4 | 48 | 8% |
| Ceredigion County Council | 5 | 24 | 21% |
| City and County Swansea | 10 | 80 | 13% |
| Conwy County Borough Council | 5 | 39 | 13% |
| Denbighshire County Council | 4 | 30 | 13% |
| Flintshire County Council | 16 | 56 | 29% |
| Gwynedd Council | 6 | 35 | 17% |
| Isle of Anglesey County Council | 5 | 31 | 16% |
| Merthyr Tydfil County Borough Council | 0 | 14 | 0% |
| Monmouthshire County Council | 0 | 23 | 0% |
| Newport City Council | 7 | 43 | 16% |
| Pembrokeshire County Council | 6 | 33 | 18% |
| Powys County Council | 11 | 64 | 17% |
| Rhondda Cynon Taf County Borough Council | 4 | 34 | 12% |
| Torfaen County Borough Council | 1 | 12 | 8% |
| Vale of Glamorgan Council | 7 | 30 | 23% |
| Wrexham County Borough Council | 8 | 43 | 19% |

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E. Code of Conduct Complaints Closed

| Local Authority | Closed after initial consideration | Discontinued | No evidence of breach | No action necessary | Refer to Standards Committee | Refer to Adjudication Panel | Withdrawn | Total |
|-------------------|------------------------------------|--------------|-----------------------|---------------------|------------------------------|-----------------------------|-----------|-------|
| 2018/19 | | | | | | | | |
| Neath Port Talbot | 4 | - | - | - | - | - | - | 4 |
| 2017/18 | | | | | | | | |
| Neath Port Talbot | 1 | - | - | - | - | - | - | 1 |

F. Town/Community council Code of Conduct Complaints

| Town/Community Council | Closed after initial consideration | Discontinued | No evidence of breach | No action necessary | Refer to Standards Committee | Refer to Adjudication Panel | Withdrawn | Total |
|------------------------|------------------------------------|--------------|-----------------------|---------------------|------------------------------|-----------------------------|-----------|-------|
| Briton Ferry TC | 3 | - | - | - | - | - | - | 3 |
| Cwmllynfell CC | - | - | - | - | 1 | - | - | 1 |
| Glynneath TC | 5 | - | - | - | - | - | - | 5 |
| Neath TC | - | - | - | - | 1 | - | - | 1 |

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Appendix

Explanatory Notes

Section A compares the number of complaints against the Local Authority which were received and investigated by my office during 2018/19, with the Local Authority average (adjusted for population distribution) during the same period.

Section B provides a breakdown of the number of complaints about the Local Authority which were received by my office during 2018/19. The figures are broken down into subject categories.

Section C compares the complaint outcomes for the Local Authority during 2018/19, with the average outcome (adjusted for population distribution) during the same period.

Section D provides the numbers and percentages of cases received by our case in which an intervention has occurred. This includes all upheld complaints, early resolutions and voluntary settlements.

Section E provides a breakdown of all Code of Conduct complaint outcomes against Councillors during 2018/19.

Section F provides a breakdown of all Code of Conduct complaint outcomes against town or community councils.

Feedback

We welcome your feedback on the enclosed information, including suggestions for any information to be enclosed in future annual summaries. Any feedback or queries should be sent via email to communications@ombudsman-wales.org.uk

Mae'r dudalen hon yn fwriadol wag

Ein Cyf: NB

Gofynnwch Cyfathrebu
am:



01656 641150

Dyddiad: 7 Awst 2019



cyfathrebu
@ombwdsmon-cymru.org.uk

Cynghorydd Rob Jones
Arweinydd y Cyngor
Cyngor Bwrdeistref Siriol Castell-nedd Port Talbot

Trwy ebost yn unig
cllr.r.g.jones@npt.gov.uk

Annwyl Cynghorydd Rob Jones

Llythyr Blynyddol 2018/19

Mae'n bleser gennyf ddarparu'r Llythyr Blynyddol (2018/19) ar gyfer Cyngor Bwrdeistref Siriol Castell-nedd Port Talbot. Eleni, rwy'n cyhoeddi fy Llythyrau Blynyddol fel rhan o fy Adroddiad Blynyddol a'r Cyfrifon. Rwy'n gobeithio y bydd y Cyngor yn cael budd ohonynt, ac rwy'n ffyddiog y byddant yn ei alluogi i adolygu'r modd mae'n ymdrin â chwynion yng nghyd-destun cyrff cyhoeddus eraill sy'n cyflawni swyddogaethau tebyg ledled Cymru.

Er bod nifer gyffredinol y cwynion am awdurdodau lleol yng Nghymru wedi cynyddu o 794 i 912, rwy'n falch fod yr awdurdodau lleol yn parhau i weithio gyda fy swyddfa i ddatrys llawer o'r cwynion hyn yn gynnar. Mae hyn yn darparu ffordd briodol ac amserol o unioni cam, ac mae'n golygu nad oes raid i fy swyddfa ymchwilio'n llawn i'r cwynion.

Wedi'i atodi, mae crynodeb o'r cwynion am gamweinyddu/methiant gwasanaeth a ddaeth i law am y Cyngor.

Hefyd wedi'i atodi, mae crynodeb o'r cwynion yn ymwneud â'r Cod Ymddygiad a wnaed am aelodau o'r Cyngor ac aelodau o'r Cynghorau Cymuned a Thref yn eich ardal.

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Erbyn hyn, mae Deddf Ombwdsmon Gwasanaethau Cyhoeddus (Cymru) 2019 wedi cael ei chyflwyno. Rwy'n falch iawn fod y Cynulliad wedi cymeradwyo'r ddeddfwriaeth hon i roi pwerau newydd i fy swyddfa er mwyn ceisio:

- Gwella mynediad at fy swyddfa
- Darparu mecanwaith llyfn ar gyfer ymdrin â chwynion pan fo cysylltiad annatod rhwng y gofal mae claf yn ei gael gan y GIG a gofal iechyd preifat
- Caniatáu i mi wneud ymchwiliadau ar fy liwt fy hun pan fo angen er budd y cyhoedd
- Sicrhau bod data cwynion o bob cwr o Gymru yn gallu cael eu defnyddio i hybu gwelliant mewn gwasanaethau cyhoeddus i ddinasyddion Cymru.

Rwy'n edrych ymlaen yn fawr at weithredu'r pwerau newydd hyn yn y flwyddyn sydd i ddod.

Camau y dylai'r Cyngor eu cymryd:

- Cyflwyno fy Llythyr Blynyddol i'r Cabinet i gynorthwyo'r Aelodau i graffu ar berfformiad y Cyngor
- Gweithio i ostwng nifer yr achosion lle mae angen i fy swyddfa ymyrryd
- Rhoi gwybod i mi erbyn **31 Hydref 2019** beth yw canlyniad ystyriaethau'r Cyngor a beth yw ei gamau arfaethedig ar gyfer y materion uchod.

Mae'r ohebiaeth hon yn cael ei chopïo i Brif Weithredwr eich Cyngor ac i'ch Swyddog Cyswllt. Yn olaf, bydd copi o'r holl Lythyrau Blynyddol yn cael eu cyhoeddi ar fy ngwefan.

Yn gywir



Nick Bennett
Ombwdsmon Gwasanaethau Cyhoeddus Cymru

CC: Steven Phillips, Prif Weithredwr
Craig Griffiths, Swyddog Cyswllt

Taflen Ffeithiau

A. Cwynion a gafwyd ac yr ymchwiliwyd iddynt, gyda chyfartaledd yr Awdurdod Lleol wedi'u haddasu ar gyfer dosbarthiad y boblogaeth

| Awdurdod Lleol | Cwynion a Gafwyd | Cyfartaledd | Cwynion yr ymchwiliwyd iddynt | Cyfartaledd |
|---|------------------|-------------|-------------------------------|-------------|
| Cyngor Bwrdeistref Sirol Castell-nedd Port Talbot 2018/19 | 38 | 40 | 1 | 1 |
| Cyngor Bwrdeistref Sirol Castell-nedd Port Talbot 2017/18 | 35 | 35 | 2 | 1 |
| Cyngor Bwrdeistref Sirol Blaenau Gwent | 8 | 20 | 0 | 0 |
| Cyngor Bwrdeistref Sirol Pen-y-bont ar Ogwr | 33 | 41 | 0 | 1 |
| Cyngor Bwrdeistref Sirol Caerffili | 65 | 51 | 1 | 1 |
| Cyngor Caerdydd | 115 | 103 | 0 | 2 |
| Cyngor Sir Caerfyrddin | 49 | 53 | 1 | 1 |
| Cyngor Sir Ceredigion | 23 | 21 | 0 | 0 |
| Dinas a Sir Abertawe | 83 | 70 | 0 | 2 |
| Cyngor Bwrdeistref Sirol Conwy | 41 | 33 | 2 | 1 |
| Cyngor Sir Ddinbych | 26 | 27 | 1 | 1 |
| Cyngor Sir y Fflint | 50 | 44 | 2 | 1 |
| Cyngor Gwynedd | 32 | 35 | 2 | 1 |
| Cyngor Sir Ynys Môn | 31 | 20 | 2 | 0 |
| Cyngor Bwrdeistref Sirol Merthyr Tudful | 15 | 17 | 0 | 0 |
| Cyngor Sir Fynwy | 20 | 27 | 0 | 1 |
| Cyngor Dinas Casnewydd | 38 | 43 | 0 | 1 |
| Cyngor Sir Benfro | 35 | 35 | 0 | 1 |
| Cyngor Sir Powys | 67 | 38 | 4 | 1 |
| Cyngor Bwrdeistref Sirol Rhondda Cynon Taf | 36 | 68 | 0 | 2 |
| Cyngor Bwrdeistref Sirol Torfaen | 12 | 26 | 1 | 1 |
| Cyngor Bro Morgannwg | 24 | 37 | 0 | 1 |
| Cyngor Bwrdeistref Sirol Wreccsam | 45 | 38 | 3 | 1 |
| Cyfanswm | 886 | | 20 | |

B. Cwynion a Gafwyd yn ôl Pwnc

| Cyngor Bwrdeistref Siriol Castell-nedd Port Talbot | Cwynion a Gafwyd |
|--|------------------|
| Gwasanaethau Cymdeithasol Oedolion | 3 |
| Gweinyddu Budd-daliadau | 3 |
| Gwasanaethau Cymdeithasol Plant | 3 |
| Ymdrin â Chwynion | 7 |
| Addysg | 3 |
| Amgylchedd a Iechyd Amgylchedd | 4 |
| Cyllid a Threthiant | 2 |
| Tai | 2 |
| Cynllunio a Rheoli Adeiladu | 5 |
| Ffyrdd a Thrafnidiaeth | 4 |
| Eraill Amrywiol | 2 |

C. Cymharu canlyniadau cwynion â chanlyniadau cyfartalog yr Awdurdodau Lleol, wedi'u haddasu ar gyfer dosbarthiad y boblogaeth

| Awdurdod Lleol | Tu hwnt i Awdurdodaeth | Cynamserol | Achosion eraill wedi'u cau ar ôl ystyriaeth gychwynnol | Datrys yn Gynnar/Setliad Gwirfoddol | Wedi rhoi'r gorau iddi | Adroddiad Arall - Heb ei gadarnhau | Adroddiad Arall - Wedi'i gadarnhau yn gyfan gwbl neu'n rhannol | Adroddiad budd y cyhoedd |
|--|------------------------|------------|--|-------------------------------------|------------------------|------------------------------------|--|--------------------------|
| 2018/19 | | | | | | | | |
| Castell-nedd Port Talbot | 8 | 16 | 12 | 4 | - | - | - | - |
| Castell-nedd Port Talbot (wedi'i addasu) | 7 | 13 | 14 | 5 | - | 1 | 1 | - |
| 2017/18 | | | | | | | | |
| Castell-nedd Port Talbot | 4 | 15 | 8 | 4 | - | - | - | - |
| Castell-nedd Port Talbot (wedi'i addasu) | 6 | 10 | 12 | 5 | - | 1 | 1 | - |

CH. Nifer yr achosion lle ymyrrodd Ombwdsmon Gwasanaethau Cyhoeddus Cymru (OGCC)

| Awdurdod Lleol | Nifer y cwynion lle ymyrrodd OGCC | Cyfanswm y cwynion a gaewyd | % y cwynion lle ymyrrodd OGCC |
|---|--|------------------------------------|--------------------------------------|
| Cyngor Bwrdeistref Sirol Castell-nedd Port Talbot 2018/19 | 4 | 40 | 10% |
| Cyngor Bwrdeistref Sirol Castell-nedd Port Talbot 2017/18 | 4 | 31 | 13% |
| Cyngor Bwrdeistref Sirol Blaenau Gwent | 2 | 7 | 29% |
| Cyngor Bwrdeistref Sirol Pen-y-bont ar Ogwr | 6 | 36 | 17% |
| Cyngor Bwrdeistref Sirol Caerffili | 8 | 68 | 12% |
| Cyngor Caerdydd | 19 | 110 | 17% |
| Cyngor Sir Caerfyrddin | 4 | 48 | 8% |
| Cyngor Sir Ceredigion | 5 | 24 | 21% |
| Dinas a Sir Abertawe | 10 | 80 | 13% |
| Cyngor Bwrdeistref Sirol Conwy | 5 | 39 | 13% |
| Cyngor Sir Ddinbych | 4 | 30 | 13% |
| Cyngor Sir y Fflint | 16 | 56 | 29% |
| Cyngor Gwynedd | 6 | 35 | 17% |
| Cyngor Sir Ynys Môn | 5 | 31 | 16% |
| Cyngor Bwrdeistref Sirol Merthyr Tudful | 0 | 14 | 0% |
| Cyngor Sir Fynwy | 0 | 23 | 0% |
| Cyngor Dinas Casnewydd | 7 | 43 | 16% |
| Cyngor Sir Benfro | 6 | 33 | 18% |
| Cyngor Sir Powys | 11 | 64 | 17% |
| Cyngor Bwrdeistref Sirol Rhondda Cynon Taf | 4 | 34 | 12% |
| Cyngor Bwrdeistref Sirol Torfaen | 1 | 12 | 8% |
| Cyngor Bro Morgannwg | 7 | 30 | 23% |
| Cyngor Bwrdeistref Sirol Wrecsam | 8 | 43 | 19% |

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D. Cwynion yn ymwneud â'r Cod Ymddygiad a gaewyd

| Awdurdod Lleol | Caewyd ar ôl ystyriaeth gychwynnol | Wedi rhoi'r gorau iddi | Dim tystiolaeth o dorri'r cod | Dim angen gweithredu | Cyfeirio at y Pwyllgor Safonau | Cyfeirio at y Panel Dyfarnu | Tynnwyd yn ôl | Cyfanswm |
|--------------------------|------------------------------------|------------------------|-------------------------------|----------------------|--------------------------------|-----------------------------|---------------|----------|
| 2018/19 | | | | | | | | |
| Castedd-nedd Port Talbot | 4 | - | - | - | - | - | - | 4 |
| 2017/18 | | | | | | | | |
| Castedd-nedd Port Talbot | 1 | - | - | - | - | - | - | 1 |

DD. Cwynion Cod Ymddygiad cyngorau tref/cymuned

| Cyngor Tref/ Cyngor Cymuned | Caewyd ar ôl ystyriaeth gychwynnol | Wedi rhoi'r gorau iddi | Dim tystiolaeth o dorri'r cod | Dim angen gweithredu | Cyfeirio at y Pwyllgor Safonau | Cyfeirio at y Panel Dyfarnu | Tynnwyd yn ôl | Cyfanswm |
|--------------------------------|------------------------------------|------------------------|-------------------------------|----------------------|--------------------------------|-----------------------------|---------------|----------|
| Cyngor Tref Llansawel | 3 | - | - | - | - | - | - | 3 |
| CC Cwmllynfell | - | - | - | - | 1 | - | - | 1 |
| CT Glyn-nedd | 5 | - | - | - | - | - | - | 5 |
| CT Castell-nedd | - | - | - | - | 1 | - | - | 1 |

Atodiad

Nodiadau esboniadol

Mae adran A yn cymharu nifer y cwynion yn erbyn yr Awdurdod Lleol a ddaeth i law ac a fu'n destun ymchwiliad gan fy swyddfa yn ystod 2018/19, â'r cyfartaledd ar gyfer Awdurdodau Lleol (wedi'i addasu ar gyfer dosbarthiad y boblogaeth) yn ystod yr un cyfnod.

Mae adran B yn rhoi dadansoddiad o nifer y cwynion yn erbyn yr Awdurdod Lleol a ddaeth i fy swyddfa yn ystod 2018/19. Mae'r ffigyrau wedi'u rhannu'n gategorïau pynciol.

Mae adran C yn cymharu canlyniadau'r cwynion i'r Awdurdod Lleol yn ystod 2018/19, â'r canlyniadau ar gyfartaledd (wedi'u haddasu ar gyfer dosbarthiad poblogaeth) yn ystod yr un cyfnod.

Mae Adran CH yn darparu niferoedd a chanrannau achosion a ddaeth i fy swyddfa ac a fu'n destun ymyrraeth. Mae'r rhain yn cynnwys pob cwyn a gafodd ei chadarnhau, datrysiadau cynnar a setliadau gwirfoddol.

Mae Adran D yn darparu dadansoddiad o ganlyniadau'r holl gwynion Cod Ymddygiad a ddaeth i law yn erbyn Cynghorwyr yn ystod 2018/19.

Mae Adran DD yn darparu dadansoddiad o ganlyniadau'r holl gwynion Cod Ymddygiad yn erbyn cynghorau tref neu gymuned.

Adborth

Rydym yn croesawu eich adborth am yr wybodaeth amgaaedig, gan gynnwys awgrymiadau am unrhyw wybodaeth i'w chynnwys mewn crynodebau blynyddol yn y dyfodol. Dylid cyflwyno unrhyw adborth neu ymholiadau drwy anfon neges e-bost i cyfathrebu@ombwdsmon-cymru.org.uk

Mae'r dudalen hon yn fwriadol wag



Cyngor Castell-nedd Port Talbot
Neath Port Talbot Council

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

CABINET

REPORT OF THE DIRECTOR OF FINANCE AND CORPORATE SERVICES – MR HYWEL JENKINS

25 SEPTEMBER 2019

MATTER FOR MONITORING

WARDS AFFECTED: ALL

ANNUAL TREASURY MANAGEMENT OUTTURN REPORT 2018/19

1. Purpose of Report

- 1.1 This Council is required through regulations issued under the Local Government Act 2003 to produce an annual treasury report reviewing treasury management activities and the actual prudential and treasury indicators for 2018/19 (this report).
- 1.2 This report meets the requirements of both the CIPFA Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code). Some information incorporated within this report has been provided by the Council's Treasury Advisors Link Asset Services.
- 1.3 Recent changes in the regulatory environment place a much greater onus on members for the review and scrutiny of treasury management policy and activities. This report is important in that respect, as it provides details of the outturn position for treasury activities and highlights compliance with the Council's policies previously approved by members.
- 1.4 This report also confirms that Council has complied with the requirement under the Code to give prior scrutiny to the annual

1.5 strategy report, which was submitted to Cabinet in February 2018 before being reported and approved by full Council.

2.0 Executive Summary

2.1 During 2018/19, the Council complied with its legislative and regulatory requirements. The key actual prudential and treasury indicators detailing the impact of capital expenditure activities during the year, with comparators, are as follows:

| Prudential and Treasury Indicators | 2017/18 Actual £000 | 2018/19 Mid-Year Estimate £000 | 2018/19 Actual £000 |
|---|--------------------------------|---|--------------------------------|
| Capital Expenditure | 68,963 | 47,721 | 43,395 |
| Capital Financing Requirement | 325,241 | 343,198 | 338,543 |
| External debt(gross) | 267,155 | 281,771 | 281,770 |
| Less Investments | (61,000) | (60,000) | (55,100) |
| Net Borrowing | 206,155 | 221,771 | 226,670 |

2.2 The full list of prudential and treasury indicators are to be found in Appendix 1. During the financial year the Council operated within its treasury limits and Prudential Indicators.

The financial year 2018/19 was once again a challenging environment as in previous years with low investment returns and continuing counterparty risk.

3.0 Introduction and Background

3.1 This report summarises:

- Capital activity during the year;
- Impact of this activity on the Council's underlying indebtedness (the Capital Financing Requirement);
- Reporting of the required prudential and treasury indicators;
- Overall treasury position identifying how the Council has borrowed in relation to this indebtedness, and the impact on investment balances;
- Summary of interest rate movements in the year;

- Detailed debt activity; and
- Detailed investment activity

4.0 The Council's Capital Expenditure and Financing 2018/19

4.1 The Council undertakes capital expenditure on long-term assets. These activities may either be:

- Financed immediately through the application of capital or revenue resources (capital receipts, capital grants, revenue contributions etc), which has no resultant impact on the Council's borrowing need; or
- If insufficient financing is available, or a decision is taken not to apply resources, the capital expenditure will give rise to a borrowing need.

4.2 Actual capital expenditure forms one of the required prudential indicators. The table below shows the actual capital expenditure and how this was financed.

| | 2017/18 Actual £'000 | 2018/19 Mid-Year Estimate £'000 | 2018/19 Actual £'000 |
|---|-------------------------------------|--|-------------------------------------|
| Total capital expenditure | 68,963 | 47,721 | 43,395 |
| Resourced by: | | | |
| • Capital receipts * | 0 | 1,069 | 0 |
| • Capital grants & contributions | 30,345 | 17,709 | 20,196 |
| • Capital Reserves and DRF | 605 | 4,476 | 606 |
| Unfinanced capital expenditure (to be funded from Borrowing) | 38,013 | 24,467 | 22,593 |

* Capital receipts are currently being retained to fund potential future City Deal revenue expenditure.

5.0 The Council's Overall Borrowing Need

- 5.1 The Council's underlying need to borrow for capital expenditure is termed the Capital Financing Requirement (CFR). This figure is a gauge of the Council's debt position. The CFR results from the capital activity of the Council and what resources have been used to pay for the capital spend. It represents the 2018/19 unfinanced capital expenditure (see Table 2) and prior years' net of unfinanced capital expenditure which has not yet been paid for by revenue or other resources.
- 5.2 Part of the Council's treasury activities is to address the funding requirements for this borrowing need. Depending on the capital expenditure programme, the treasury service organises the Council's cash position to ensure sufficient cash is available to meet the capital plans and cash flow requirements. This may be sourced through borrowing from external bodies (such as the Government, through the Public Works Loan Board [PWLB] or the money markets), or utilising temporary cash resources within the Council.
- 5.3 Reducing the CFR – Statutory controls are in place to ensure that capital assets are broadly charged to revenue over the life of the asset. The Council is required to make an annual revenue charge, called the Minimum Revenue Provision – MRP, to reduce the CFR. This is effectively a repayment of the borrowing need. This differs from the treasury management arrangements which ensure that cash is available to meet capital commitments. External debt can also be borrowed or repaid at any time, but this does not change the CFR.
- 5.4 The total CFR can also be reduced by:
- The application of additional capital financing resources (such as unapplied capital receipts); or
 - Charging more than the statutory revenue charge (MRP) each year through a Voluntary Revenue Provision (VRP).
- 5.5 The Council's CFR for the year is shown below, and represents a key prudential indicator.

| CFR | 2017/18 Actual £'000 | 2018/19 Mid-Year Estimate £'000 | 2018/19 Actual £'000 |
|---|-------------------------------------|--|-------------------------------------|
| Opening balance | 292,824 | 325,241 | 325,241 |
| Add unfinanced capital expenditure (as above) | 38,013 | 24,467 | 22,593 |
| Less MRP | (8,433) | (9,031) | (9,291) |
| Adjustment re finance lease # | 2,837 | - | - |
| Closing balance | 325,241 | 340,677 | 338,543 |

Adjustment required as a result of the requirement to account for future finance lease payments in respect of the Gwalia residential care contract.

5.6 The borrowing activity is constrained by prudential indicators for net borrowing and the CFR, and by the authorised limit.

5.7 Net borrowing and the CFR – in order to ensure that borrowing levels are prudent over the medium term the Council's external borrowing, net of investments, must only be used for a capital purpose. This essentially means that the Council is not borrowing to support revenue expenditure. Net borrowing should not therefore, except in the short term, have exceeded the CFR for 2018/19 plus the expected changes to the CFR over 2019/20 and 2020/21. This indicator allows the Council some flexibility to borrow in advance of its immediate capital needs in 2018/19. The table below highlights the Council's net borrowing position against the CFR. The Council has complied with this prudential indicator.

| | 2017/18 Actual £'000 | 2018/19 Mid-Year Estimate £'000 | 2018/19 Actual £'000 |
|------------------------|-------------------------------------|--|-------------------------------------|
| Net borrowing position | 206,155 | 221,771 | 226,670 |
| CFR | 325,241 | 340,677 | 338,543 |

- 5.8 The authorised limit – the authorised limit is the “affordable borrowing limit” required by s3 of the Local Government Act 2003. The Council does not have the power to borrow above this level.
- 5.9 The operational boundary – the operational boundary is the expected borrowing position of the Council during the year. Periods where the actual position is either below or over the boundary is acceptable subject to the authorised limit not being breached.

| | Actual 2018/19 £000 |
|---|------------------------------------|
| Operational boundary | 353,725 |
| Authorised limit | 373,725 |
| | |
| Total Maximum Borrowing compared to Operational Boundary at any point during the year | 285,737 |

The Council has maintained gross borrowing below the Authorised limit.

6.0 **Treasury Position as at 31st March 2019**

- 6.1 The Council’s debt and investment position is managed by Finance Treasury Staff in order to ensure adequate liquidity for revenue and capital activities, security for investments and to manage risks within all treasury management activities. Procedures and controls to achieve these objectives are well established both through Member reporting detailed in the executive summary, and through officer activity detailed in the Council’s Treasury Management Practices. At the beginning and the end of 2018/19 the Council’s treasury position was as follows:

| | 31 March 2018 Principal | Rate / Return | 31 March 2019 Principal | Rate / Return |
|--------------------------|--|--------------------------|--|--------------------------|
| Fixed rate funding: | £m | % | £m | % |
| -PWLB | 203.155 | 4.18% | 217.771 | 3.96% |
| -Market (LOBO) | 62.500 | 3.92% | 62.500 | 3.92% |
| WG Town Centre Loan | 1.500 | 0.00% | 1.500 | 0.00% |
| Total debt | 267.155 | | 281.770 | |
| Investments: | | | | |
| - in house | 61.000 | 0.67% | 55.100 | 0.80% |
| Total investments | 61.000 | 0.67% | 55.100 | 0.80% |

PWLB = Public Works Loans Board which is a body the Government has established to lend money to Local Government.

Market LOBO's = Lender Option Borrower Option – this is borrowing from the market when the lender has offered a long term loan but with options to continue or foreclose on the loan at various specific intervals.

WG Town Centre Loan = interest free loan from Welsh Government to be used as part of the Neath Town Centre development

7.0 The Strategy for 2018/19

7.1 The strategy for 2018/19 was approved by Council in February 2018 and included the following:

7.2 New Borrowing:

The cheapest borrowing will be internal borrowing by running down cash balances and foregoing interest earned at historically low rates. However this strategy can only be used as a short term measure therefore consideration will be given to entering into external borrowing.

The following types of loan arrangement will be considered (in no particular order):

- Temporary borrowing from the money markets or other local authorities.
- Short dated borrowing from the market or PWLB.
- Long term fixed rate market or PWLB loans

7.3 Investments

The Council continued with its main investment priorities:

- (a) security of capital
- (b) liquidity of capital

with the aim of achieving the optimum return commensurate with proper levels of security and liquidity. With investments being dominated by low counterparty risk considerations, relatively low returns were expected when compared to borrowing rates.

- 7.4 For balances generated through normal cashflow the strategy looked to utilise the business reserve (call account) and short dated deposits.

7.5 Debt Rescheduling

The strategy did allow for the use of investment balances to repay debt prematurely providing it was economically worthwhile and it enhanced the maturity profile of the debt portfolio.

No debt rescheduling was anticipated (or took place) in 2018/19 particularly as the PWLB rate structures have made it more expensive in recent years to do so.

8. **Borrowing Outturn for 2018/19**

- 8.1 The following long term loans were entered into during 2018/19 due to the fact that PWLB loan interest rates were low. These loans are used to finance capital expenditure on projects such as the 21st Century Schools Programme, Street Lighting Replacement Programme and Regeneration.

| Lender | Date | Amount £'000 | Rate % | Period | Details |
|---------------|-------------|-------------------------|-------------------|---------------|----------------|
| PWLB | 31/5/18 | 10,000 | 2.25 | 50.0yrs | Maturity |
| PWLB | 25/9/18 | 7,000 | 2.63 | 39.0yrs | Maturity |

| | | | | | |
|------|---------|-------|------|---------|----------|
| PWLB | 25/9/18 | 2,800 | 2.54 | 29.0yrs | Maturity |
|------|---------|-------|------|---------|----------|

8.2 Treasury Borrowing – There were no short-term temporary loans taken out during 2018/19

8.3 Rescheduling – No loans were rescheduled during 2018/19

9. Investment Outturn for 2018/19

9.1 Investment Policy – the Council’s investment policy is governed by Welsh Government guidance, which has been implemented in the annual investment strategy approved by Council in February 2018. This policy sets out the approach for choosing investment counterparties, and is based on credit ratings provided by the three main credit rating agencies supplemented by additional market data (such as rating outlooks, credit default swaps, bank share prices etc).

9.2 The investment activity during the year conformed to the approved strategy.

9.3 Resources – the Council’s longer term cash balances comprise, primarily, revenue and capital resources, although these will be influenced by cash flow considerations. The Council’s core cash resources comprised the following:

| Balance Sheet Resources | 31 March 2018 £'000 | 31 March 2019 £'000 |
|---------------------------------|--------------------------------|--------------------------------|
| Balances and Earmarked Reserves | 59,469 | 61,394 |
| Provisions | 6,345 | 5,093 |
| Usable capital receipts | 6,800 | 6,971 |
| Total | 72,614 | 73,458 |

9.4 Investments held by the Council – The Council received the following return on its investments:

| Average Investment | External Interest Earned | Rate of Return | Benchmark Return |
|---------------------------|---------------------------------|-----------------------|-------------------------|
| £'000 | £'000 | % | % |
| 63,558 | 509 | 0.80 | 0.68 |

The benchmark for funds managed in house is the 3 month LIBID uncompounded. The rate reflects a more realistic neutral position for core investments with a medium term horizon and a rate which is more stable with fewer fluctuations caused by market liquidity.

10. Performance Measurement

- 10.1 One of the key requirements in the Code is the formal introduction of performance measurement relating to investments, debt and capital financing activities. Whilst investment performance criteria have been well developed and universally accepted, debt performance indicators continue to be a more problematic area with the traditional average portfolio rate of interest acting as the main guide (as incorporated in the table in section 6). The Council's original performance indicators for 2018/19 were set out in the Annual Treasury Strategy approved by Council in February 2018.

11. Financial Impact

All financial impacts are detailed within the body of the report.

12. Integrated Impact Assessment

There is no requirement for an integrated impact assessment for this report.

13. Valleys Communities Impacts

No implications

14. Workforce impacts

There are no workforce impacts resulting from this report.

15. Legal impacts

The report deals with the Council's legal requirements as set out in Local Government Act 2003.

16. **Risk Management Impacts**

Compliance with the strategies outlined in this report should be sufficient in terms of managing risks in this area.

17. **Consultation**

There is no requirement under the Constitution for external consultation on this item.

18. **Recommendation**

It is recommended that Members note the 2018/19 treasury management function performance as set out in this report including the actual 2018/19 prudential and treasury indicators.

19. **Appendices**

Appendix 1 – Prudential Indicators

List of Background Papers

Statement of Accounts 2018/19

Officer Contact

For further information on this report item, please contact: -

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| PRUDENTIAL INDICATORS | 2017/18 Actual | 2018/19 Mid-Year Estimate | 2018/19 Actual |
|---|---------------------------|--|---------------------------|
| Capital Expenditure | £'000 68,963 | £'000 47,721 | £'000 43,395 |
| Capital Financing Requirement as at 31 st March | 325,241 | 340,677 | 338,543 |
| Ratio of financing costs to net revenue stream | % 6.60 | % 6.91 | % 7.03 |
| Authorised Limit for External Debt: Borrowing and other long term liabilities | 359,109 | 373,725 | 373,725 |
| Operational Boundary for External Debt: Borrowing and other long term liabilities | 339,109 | 353,725 | 353,725 |
| External Debt (Gross) | 267,155 | 281,771 | 281,770 |
| Less Investments | (61,000) | (60,000) | (55,100) |
| Net Borrowing Position | 206,155 | 221,771 | 226,670 |

| Maturity Structure of Fixed Rate Borrowing During 2018/19 | 2017/18 Actual | 2018/19 Original Estimate | | 2018/19 Actual |
|--|---------------------------|----------------------------------|--------------------|---------------------------|
| | | Upper Limit | Lower Limit | |
| | % | % | % | % |
| Under 12 months | 2 | 15 | 0 | 2 |
| 12 months to 2 years | 6 | 15 | 0 | 4 |
| 2 to 5 years | 4 | 40 | 0 | 6 |
| 5 to 10 years | 3 | 60 | 0 | 0 |
| 10 years and above | 85 | 100 | 15 | 88 |



Cyngor Castell-nedd Port Talbot
Neath Port Talbot Council

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Cabinet

25 September 2019

Report of the Director of Social Services, Health and Housing – A.Jarrett

Matter for Decision

Wards Affected: Upper Amman Valley ward areas; Gwaun Cae Gurwen, Lower Brynaman and Cwmllynfell.

BUILDING SAFE AND RESILIENT COMMUNITIES GRANT FUNDING

Purpose of the Report:

This report requests that members approve a £200,000 grant fund which will be used as part of the Building Safe and Resilient Communities (BSRC) pilot programme in the Upper Amman Valley. The funds will be used as part of an “invest to save” model to facilitate a grant scheme for community development opportunities in the area.

Executive Summary:

The BSRC programme is jointly led by: Andrew Jarrett, Director of Social Services, Health and Housing and Gaynor Richards, Director of NPT Council for Voluntary Service and covers two pilot areas: Briton Ferry/Melin and Upper Amman Valleys. BSRC is a change program endorsed by the Public Service Board (PSB) that focuses on a place based, asset based approach to community development in line with the NPT Wellbeing Plan 2018-2023.

A £300,000 community grant scheme (Innovate and Create Fund) to support the Neath East, Briton Ferry East and West and Melin pilot area has already been secured via The ‘Our Neighborhood’ Regional Transformation bid to Welsh Government. However, NPT is also piloting the program in the Upper Amman Valley. In order to be able to effectively evaluate the success of the programme across both urban and rural parts of the Borough it is essential that similar approaches are implemented in each area. Therefore, this paper requests that Members approve £200,000 to be used as a grant scheme to support community organisations in the Upper Amman Valley. It is considered that an investment of these funds into the community at this stage will lead to savings in the future for the Local Authority.

Background:

In September 2017, officers of the Local Authority attended “The Deal Conference” in Wigan to gain a better understanding of a programme in that area which focused on co-production with members of the community to create better outcomes for the residents of Wigan Council. There was also a multi- agency visit to Wigan from NPT including Members, officers, the police and senior managers from health and the third sector. The idea behind the Wigan Deal was that the Council, other local organisations and members of the community would work together to build community resilience. This, in part, was achieved through the investment of funds to support the development of community activity and volunteering opportunities which would prevent the need for statutory service intervention in the future. Wigan were clear that they had achieved significant benefits and savings from using this approach.

As officers and members in Neath Port Talbot reflected on the visit to Wigan and researched other places where an asset based community development approach was being used they resolved to adopt a similar approach for our own citizens. Under the leadership of the PSB, Building Safe and Resilient Communities became a significant programme which sought to change the culture of the relationship between the community and the organisations that served it. A pot of money was set aside for use at such a time that the programme needed it.

The two pilots are important learning opportunities for the Public Services Board, providing an opportunity to test this very different approach on a smaller scale, to learn what works and what doesn't and to gauge what level of benefits/could be achieved compared to traditional approaches. If successful all agencies committed to scaling up the approach. The initial steps that the Board identified as necessary are set out in the published Well-being Plan. Andrew Jarrett and Gaynor Richards have agreed to jointly lead this work on behalf of the PSB and have set up a Leadership Group to aid them in this work. The Leadership Group has also designated responsibilities to a multi-agency Strategic Management Group, which will be responsible for the development of the BSRC work plan.

Over the past 12 months, the Leadership and Strategic Management Groups have been working closely together to establish a strong foundation for the programme as part of the preparatory phase of roll out. In close collaboration across partner agencies, the correct systems, structures and strategic supports have now been agreed upon and implemented. There are now staff in place to support the roll out of the programme, including a Community Development Officer, a Volunteer Development Officer, a Grants Administrator, Business Support and a Program Manager. Progress has been made towards agreeing the Work Plan, with high level arrangements around who, what and by when having been agreed. Integral components of the work plan have already begun such as

asset mapping, community engagement opportunities and the development of a training plan.

As we enter the next phase of roll out, BSRC is now ready to become more outward facing and visible to our communities. This will include the establishment of Neighbourhood forums, as well as more community engagement activities and volunteer recruitment.

An important part of the next phase of the programme is the use of a 'community fund' to help create the community infrastructure that can offset the work of social care. There is already a £300,000 grant pot available for the Briton Ferry/Melin pilot area secured through the Regional Partnership Board (RPB) "Our Neighborhood Approach" Transformation programme. The "Our Neighborhood Approach" is a Regional collaboration between Health, Social Care and the third sector, linked to the GP Cluster Systems Changes being rolled out across all of Swansea Bay Health Board. The funds secured for Briton Ferry/Melin will need to be spent by August 2020 as per Welsh Government instruction. CVS is leading on the grant application scheme and has set four grant panel dates to phase the roll out of the monies across the upcoming year. The Grant Application Criteria for the Briton Ferry/Melin area is attached as Appendix 2 for information.

In order to clearly evaluate the success of this place based, asset based approach across two distinctively different pilot areas, it is important that similar resources and opportunities are made available to both communities. As a result, it is recommended that a grant pot is made available to the Upper Amman Valley, funded by the Local Authority, of up to £200,000. The grant applications for the Upper Amman Valley will be run in a similar way to the arrangements already agreed in Briton Ferry/Melin area, although with much closer oversight from the Council who will be providing the monies. The Grant Criteria paperwork (Appendix 2) will be adopted. Although initially this will have a financial implication on the Local Authority, it is envisaged that the benefits of investing into the community will return a longer term savings, both financially and on the general demand on the Local Authority.

Financial Impacts:

The cost of the scheme is £200k, this will be funded from the community resilience reserve. It is non-recurring. The remaining reserve balance will be £1.8m.

Integrated Impact Assessment:

A first stage impact assessment has been undertaken (Appendix 1). It has identified that there will be a positive impact on all residents, regardless of protected characteristic, as the grant scheme will be available to community organisations/social enterprises who will be developing services across demographics.

Valleys Communities Impacts:

The recommendation has no spatial impact on our valleys communities. The BSRC pilot program will have a natural and positive impact on the community as it will support community development cultivating the growth of local assets, volunteering opportunities, access to local resources and the overall wellbeing of all citizens.

Workforce Impacts:

No implications.

Legal Impacts:

No implications.

Risk Management Impacts:

The risk associated with failing to implement the proposed recommendations is that the benefits outlined earlier in this report will not be realised.

Crime and Disorder Impacts:

Section 17 of the Crime and Disorder Act 1998 places a duty on the Council in the exercise of its functions to have “due regard to the likely effect of the exercise of those functions on and the need to do all that it reasonably can to prevent:

- a) Crime and disorder in its area (including anti-social and other behaviour adversely affecting the local environment); and
- b) The misuse of drugs, alcohol and other substances in its area; and
- c) Re-offending the area”

It is expected that the BSRC programme will contribute positively to the prevention of crime and disorder, including substance misuse as it supports communities to become more resilient in line with the Section 17 of the Crime and Disorder Act 1998.

Counter Terrorism Impacts:

It is hoped that where people are encouraged to feel a part of a strong, stable and resilient community it will be less likely that they will be drawn into terrorism. This needs to be tested as a part of the pilot programme.

Violence Against Women, Domestic Abuse and Sexual Violence Impacts:

Section 2(1) of the Violence Against Women, Domestic Abuse and Sexual Violence (Wales) Act 2015 introduced a general duty where a person exercising relevant functions must have regard (along with all other relevant matters) to the need to remove or minimise any factors which:

- (a) increase the risk of violence against women and girls, or
- (b) exacerbate the impact of such violence on victims.

The proposals contained in this report are likely to have a positive impact on the above duty for the reasons already given.

Consultation:

There is no requirement for external consultation on this item.

Recommendations:

It is recommended that Members approve the use of £200,000 of the Community Resilience Reserve for appropriate investment into community organisations and social enterprises in the three wards set out in this report.

Reasons for Proposed Decision:

The proposed decision will allow for resources to be available across the BSRC pilot programme. Without the proposed decision being made, the benefits described above from investing into our communities will be unlikely to materialise.

Implementation of Decision:

The decision is proposed for implementation after the three day call in period.

Appendices:

Appendix 1 – Integrated Impact Assessment

Appendix 2 – Grant Application Criteria

List of Background Papers:

None.

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Impact Assessment - First Stage

1. Details of the initiative

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| |
|--|
| <p>Initiative description and summary: Building Safe and Resilient Communities Upper Amman Valley Grant Scheme</p> <p>Building Safe and Resilient Communities is a placed based, strengths based pilot programme focusing on building on existing assets in the community and supporting the development of social enterprises. Pilot programme focuses on two areas of the Local Authority: Briton Ferry/Melin and the Upper Amman Valley.</p> <p>As part of the initiative, a grant scheme is proposed which will invest in local community organisations, eventually yielding longer term savings for the Local Authority. The current Impact Assessment considers the impact of any grant funds made available in the Upper Amman Valley to Community Volunteer Organisations and Social Enterprises.</p> |
| <p>Service Area: Adult and Children’s Social Services</p> |
| <p>Directorate: Social Services Health and Housing</p> |

2. Does the initiative affect:

| | Yes | No |
|--------------------------------------|-----|----|
| Service users | x | |
| Staff | | x |
| Wider community | x | |
| Internal administrative process only | | x |

3. Does the initiative impact on people because of their:

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| | Yes | No | None/ Negligible | Don't Know | Impact H/M/L | Reasons for your decision (including evidence)/How might it impact? |
|---------------------|-----|----|------------------|------------|--------------|---|
| Age | | x | | | | <p>The initiative will not impact on any individual purely because of their age. The grant opportunities will be made available to all community organisation offering services across age ranges. The focus of the initiative is to support the development of existing and new assets, community services and social enterprises that will positively impact on all residents in the area, regardless of age.</p> <p>People will see no reduction in the availability of services but there may be an increase to the type of service that is delivered. However this positive impact is not as a result of a protected characteristic</p> |
| Disability | | x | | | | <p>The initiative will not impact on any individual purely because of their disability. The grant opportunities will be made available to all community organisation offering a variety of services. The focus of the initiative is to support the development of existing and new assets, community services and social enterprises that will positively impact on all residents in the area, regardless any known disability</p> <p>People will see no reduction in the availability of services but there may be an increase to the type of service that is delivered. However this positive impact will not be as a direct result of a protected characteristic</p> |
| Gender Reassignment | | x | | | | <p>The initiative will not impact on any individual purely because of any gender reassignment. The grant opportunities will be made available to all community organisation offering a variety of services. The focus of the initiative is to support the development of existing and new assets, community services and social enterprises that will</p> |

| | | | | | | |
|----------------------------|--|---|--|--|--|---|
| | | | | | | <p>positively impact on all residents in the area, regardless their gender assignment</p> <p>People will see no reduction in the availability of services but there may be an increase to the type of service that is delivered. However this positive impact will not be as a direct result of a protected characteristic</p> |
| Marriage/Civil Partnership | | x | | | | <p>The initiative will not impact on any individual purely because of their marital/civil partnership status. The grant opportunities will be made available to all community organisation offering a variety of services. The focus of the initiative is to support the development of existing and new assets, community services and social enterprises that will positively impact on all residents in the area, regardless of whether they are married or in a civil partnership</p> <p>People will see no reduction in the availability of services but there may be an increase to the type of service that is delivered. However, this positive impact will not be as a direct result of a protected characteristic</p> |
| Pregnancy/Maternity | | x | | | | <p>The initiative will not impact on any individual purely because of any pregnancy. The grant opportunities will be made available to all community organisation offering a variety of services. The focus of the initiative is to support the development of existing and new assets, community services and social enterprises that will positively impact on all residents in the area, regardless of whether they are pregnant or on maternity.</p> <p>People will see no reduction in the availability of services but there may be an increase to the type of service that is delivered. However, this positive impact will not be as a direct result of a protected characteristic</p> |

| | | | | | |
|-----------------|--|---|--|--|---|
| Race | | x | | | <p>The initiative will not impact on any individual purely because of their race. The grant opportunities will be made available to all community organisation offering a variety of services. The focus of the initiative is to support the development of existing and new assets, community services and social enterprises that will positively impact on all residents in the area, regardless of their race</p> <p>People will see no reduction in the availability of services but there may be an increase to the type of service that is delivered. However this positive impact will not be as a direct result of a protected characteristic</p> |
| Religion/Belief | | x | | | <p>The initiative will not impact on any individual purely because of their religion or belief system. The grant opportunities will be made available to all community organisation offering a variety of services. The focus of the initiative is to support the development of existing and new assets, community services and social enterprises that will positively impact on all residents in the area, regardless of religion/belief</p> <p>People will see no reduction in the availability of services but there may be an increase to the type of service that is delivered. However, this positive impact will not be as a direct result of a protected characteristic</p> |
| Sex | | x | | | <p>The initiative will not impact on any individual purely because of their sex. The grant opportunities will be made available to all community organisation offering a variety of services. The focus of the initiative is to support the development of existing and new assets, community services and social enterprises that will positively impact on all residents in the area, regardless of sex</p> <p>People will see no reduction in the availability of services but there may be an increase to the type of service that is delivered.</p> |

| | | | | | | |
|--------------------|--|---|--|--|--|---|
| | | | | | | However, this positive impact will not be as a direct result of a protected characteristic |
| Sexual orientation | | X | | | | <p>The initiative will not impact on any individual purely because of their sexual orientation. The grant opportunities will be made available to all community organisation offering a variety of services. The focus of the initiative is to support the development of existing and new assets, community services and social enterprises that will positively impact on all residents in the area, regardless of their sexual orientation</p> <p>People will see no reduction in the availability of services but there may be an increase to the type of service that is delivered. However, this positive impact will not be as a direct result of a protected characteristic</p> |

4. Does the initiative impact on:

| | Yes | No | None/ Negligible | Don't know | Impact H/M/L | Reasons for your decision (including evidence used) / How might it impact? |
|---|-----|----|---------------------|---------------|-----------------|--|
| People's opportunities to use the Welsh language | | x | | | | The grant scheme will be made available in Welsh and English to allow residents/organisations the opportunity to use their chosen language |
| Treating the Welsh language no less favourably than English | | x | | | | The grant scheme will be made available in Welsh and English to allow residents/organisations the opportunity to use their chosen language |

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5. Does the initiative impact on biodiversity:

| | Yes | No | None/ Negligible | Don't know | Impact H/M/L | Reasons for your decision (including evidence) / How might it impact? |
|--|-----|----|---------------------|---------------|-----------------|--|
| To maintain and enhance biodiversity | | x | | | | Not applicable |
| To promote the resilience of ecosystems, i.e. supporting protection of the wider environment, such as air quality, flood alleviation, etc. | | x | | | | Not applicable |

6. Does the initiative embrace the sustainable development principle (5 ways of working):

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| | Yes | No | Details |
|--|-----|----|--|
| Long term - how the initiative supports the long term well-being of people | x | | Building Safe and Resilient Communities (BSRC) is a pilot programme that focuses on a strength's based, placed based approach to developing the resilience of communities which will have long term sustainability. With the grant fund being made available, the programme will be able to support the development of social enterprises within the Upper Amman Valley, improving the services and opportunities available to residents of that area. As such, the community will thrive and flourish, providing people with local support at an early stage and promoting their long term well being |
| Integration - how the initiative impacts upon our wellbeing objectives | x | | BSRC and the proposed grant scheme supports the Council's wellbeing objective of integration as everyone will be given an equal opportunity to participate and benefit from the program and grant scheme |
| Involvement - how people have been involved in developing the initiative | x | | The BSRC programme is focused on community development and is involving local residents, "community champions" and local businesses/organizations to develop the strengths already in existence in the Upper Amman Valley. The grant scheme will give opportunity for the community to be involved in develop its own support services |
| Collaboration - how we have worked with other services/organisations to find shared sustainable solutions | x | | BSRC is a collaborative approach across the Public Service Board, which is co-led by the Director of Social Services, Health and Housing and the Director of NPT Council for Volunteer Service. The programme is focused on finding sustainable solutions for our communities which all services/organisations can endorse and support |

| | | | |
|---|---|--|--|
| Prevention - how the initiative will prevent problems occurring or getting worse | x | | The BSRC programme, and especially the proposed grant scheme, will support the early intervention and prevention of community needs escalating to a point whereby they impact on public services and statutory services. By investing in the communities, opportunities to support the wellbeing of residents will be made available at an earlier stage through social enterprises and volunteer organisations. |
|---|---|--|--|

7. Declaration - based on above assessment (tick as appropriate):

| | |
|---|---|
| A full impact assessment (second stage) is not required | x |
| Reasons for this conclusion | |
| Although Building Safe and Resilient Communities is a pilot programme that will be provided to people with a protected characteristic, people will see no reduction in the availability of services. Any impact will be positive, evidenced through the building on existing assets and the availability of services across all demographics. As such, overall this proposal will have a natural and positive impact on people with a protected characteristic. | |
| A full impact assessment (second stage) is required | |
| Reasons for this conclusion | |

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| | Name | Position | Signature | Date |
|---------------|-----------------|---|---------------------|------------------------------|
| Completed by | Nune Aleksanyan | Programme Manager– Building Safe and Resilient Communities PO – Community Support Services | <i>N.Aleksanyan</i> | 22 nd August 2019 |
| Signed off by | Andrew Jarrett | Director of Social Services, Health and Housing | | |

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**Neath Port Talbot Public Service Board
Building Safe and Resilient Communities (BSRC) Innovate and
Create Development Fund
Working together for a Better Community**

1. **Area of Benefit** – Briton Ferry and Melin (Neath Port Talbot).
2. **Criteria** – The Innovate and Create Fund – is to help the Voluntary Community and Social Enterprise Sector realise their projects and ideas that help address the need of local residents and help build sustainable connected resilient communities.

The Innovate and Create Fund has two funding streams:

- **Cultivate grants** – grants of up to £20,000 aimed at encouraging local networks and organisations where people help themselves and each other
- **Innovate grants** – up to £35,000 for projects with ideas that demonstrate an innovative approach.
- **To be eligible** – all projects must:
 - Be new or build on existing projects
 - Be able to demonstrate sustainability beyond the life of the grant
 - Show that they will reduce pressures on public sector services and/or offer direct savings to public sector pressures

Application deadlines – 27th August 2019 22nd October 2019, 2nd January 2020, and 25th February 2020.

All grants awarded must be spent by August 2020.

3. **Aims** – The Innovate and Create Fund is a local flexible grant that aims to improve the health and well-being of the local population and strengthen the capacity of communities to become resilient, better connected and empowered to address the local issues and increase community based activity.
4. **Support and Guidance** – support and guidance will be provided by Neath Port Talbot CVS's Building Safe Resilient Communities, (BSRC) team. If you simply have an idea for a project please contact the team who will be able to help you formulate and plan your ideas. We are keen to support smaller organisations and will consider your income when making a decision.

It is important to us that you involve your community in the design, development planning. We feel your project will be more successful as a result.

5. **Eligible activities** –

- Projects that bring people together and build relationships in and across communities
- New community events/one off events
- Arts with a special impact
- Children and Young People
- Social change – participation – marginalised excluded groups – revitalising community life
- Transport
- Men's sheds
- Environment – connecting people with the environment, community gardens, nature conservation, countering the effects of damaging activity
- Sport
- Parents groups/parenting schemes
- Combating loneliness and social isolation

We will fund Capital and Revenue, including salaries.

6. **Assessment Criteria** – The Application Form for the Innovate and Create Fund invites applicants to demonstrate how they meet the criteria against which project will be scored. The questions that need be answered are listed below.

- Please identify the main outcomes your project will aim to deliver and how your project will do this. How do you intend to measure the outcomes? (Outcomes are the changes or difference your project will make to address identified areas).
- Who will benefit from your project?
- How does your project increase the capacity within communities and make people and communities more resilient?
- Please state whether your (or another organisation) are already delivering all or part of the project you propose. If you are already delivering, explain how your project differs from current provision (e.g. different beneficiaries, different approach or in a different location).
- With reference to any work to date, can you be confident that your project and targets are credible and deliverable.
- Please tell us your plans for longer term sustainability. How do you see your project progressing after this funding comes to an end?

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

CABINET

Report of the Assistant Chief Executive and Chief Digital Officer - K.Jones

25 September 2019

Section B: Matter for Information

Ward Affected: All

Officer Urgency Action 037 re: Extension of Contract for Managed Service for the Provision of Agency Workers.

Details of the above Urgency Action taken by the Head of Finance in consultation with the requisite Members, was for immediate implementation.

There is no call-in of this matter.

The Urgency Action was authorised 15 August, 2019 and for Members' Information a copy of the detailed report is attached.

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

CABINET

URGENCY ACTION REPORT OF THE HEAD OF HUMAN RESOURCES – S.REES

Matter for Decision

WARD(S) AFFECTED: All

EXTENSION OF CONTRACT FOR MANAGED SERVICE FOR THE PROVISION OF AGENCY WORKERS

PURPOSE OF REPORT

- 1 To seek approval to make an extension to our contract with Comensura Ltd (“Comensura”) for the provision of a Managed Service for the supply of agency staff (the “contract”) for a period of time until a contract is awarded under the National Procurement Service (NPS) Framework for the Provision of Agency Workers

EXECUTIVE SUMMARY

- 2 The current contract with Comensura Limited expires on 7th October 2019. There will be a requirement to carry out a procurement exercise before this to ensure that the authority continues to have in place agency workers to deliver our services in the relevant areas. The Council’s intention is to use the NPS Framework for the Provision of Agency Workers to appoint a provider. To enable a procurement exercise to be carried out there would be a requirement to extend our current contract with Comensura Limited for the interim period and to cover any possible transition period with a new provider.

BACKGROUND

- 3 The Council currently has an agreement in place with Comensura Limited to provide a vendor neutral managed service for agency staff.
- 4 A vendor neutral provider manages the supply chain of recruitment agencies on behalf of the Council, but does not supply the staff themselves. The purpose of such a service is to improve control over the supply market, maintain

safeguarding requirements and provide visibility of spend in relation to agency staff.

- 5 The Neutral Vendor Service provider model has worked well since it commenced in April 2014 and provides the best value supply model.
- 6 The current contract with Comensura Limited via the NPS Framework expires on the 7th October 2019 and to ensure there is suitable time for the Council to undertake a procurement exercise for a new provider and to ensure a smooth transition to a new provider (should a new provider be the successful tenderer) it is felt that a three month extension to the contract with Comensura Limited should be granted, with the option for a further three month extension to be exercised by the Council in the event that the need arises..

FINANCIAL IMPACT

- 7 The Council's usage of agency workers has significantly reduced over the duration of the contract. The spend on agency workers during September 2013/14 was £2,380,863.16. However, the spend on agency workers for the 2018 / 19 financial year was £874,966.50. Assuming that spend remains in line with current figures, it is estimated that the spend for the maximum six months would be £437,483.25.

INTEGRATED IMPACT ASSESSMENT

- 8 A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010, the Welsh Language Standards (No.1) Regulations 2015, the Well-being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016. The first stage assessment has indicated that a more in-depth assessment is not required as the proposal is seeking authorisation to extend an existing arrangement. It will only affect back office systems.

WORKFORCE IMPACTS

- 9 As part of the Workforce Strategy Agreement in 2013, the Council gave a commitment to reduce the over-reliance on agency workers by services. As the usage has reduced by

half, the Council has delivered on this Agreement. However, it is inevitable that certain areas will always have a requirement for agency workers to continue to provide essential services to citizens of the County Borough.

LEGAL IMPACTS

- 10 The Council will be utilising an EU/UK compliant framework undertaken by the NPS for the purposes of extending the Contract with Comensura Limited which will be compliant with the Public Contract Regulations 2015. In respect of the extension however, Rule 3.1(x) of the Council's Contract Procedure Rules permits awards of arrangements such as this where the services to be supplied constitute a variation to an existing contract. The value of this proposed extension could be in excess of the appropriate threshold but would be caught under the extension arrangements that are open to the Council under the Public Contract Regulations 2015

RISK MANAGEMENT

- 11 This report seeks to minimise the risk to the Authority by ensuring continuity of service of a Vendor Managed Service for the provision of agency workers.

CONSULTATION

- 12 There is no requirement under the Constitution for external consultation on this item.

RECOMMENDATION

- 13 It is recommended that the Authority make an extension to our contract for a duration of three calendar months (with an option in favour of the Council to extend for a further three months should the need arise) with Comensura Limited for the Provision of a Managed Service for the supply of agency staff (the "contract") for a period of time until a new contract is procured and completed under the terms of the National Procurement Service (NPS) Framework for the Provision of Agency Workers

REASONS FOR PROPOSED DECISION

- 22 To ensure continuity of service of a Vendor Managed Service for the provision of agency workers.

IMPLEMENTATION OF DECISION

- 23 The decision is proposed for implementation after the three day call in period.

APPENDICES

- 24 None

LIST OF BACKGROUND PAPERS

- 25 First Stage Integrated Impact Assessment.

OFFICER CONTACT

- 27 Sheenagh Rees, Head of Human Resources
Tel: 01639 763315, email s.rees5@npt.gov.uk
- 28 Diane Hopkins, Principal HR Manager
Tel: 01639 763012, email d.b.hopkins@npt.gov.uk

Mae'r dudalen hon yn fwriadol wag

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

CABINET

Report of the Assistant Chief Executive and Chief Digital Officer - K.Jones

25 September 2019

Section B: Matter for Information

Ward Affected: All

**Officer Urgency Action 0376 re:
Insurance Arrangements 2019/20.**

Details of the above Urgency Action taken by the Head of Finance in consultation with the requisite Members, was for immediate implementation.

There is no call-in of this matter.

The Urgency Action was authorised 4 September, 2019 and for Members' Information a copy of the detailed report is attached.

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

CABINET

URGENCY ACTION REPORT OF THE HEAD OF FINANCE

Matter for Decision

Wards Affected – All wards

Insurance Arrangements 2019/20

Purpose of the Report

The purpose of this report is to seek Members confirmation of the insurance arrangements for 2019.

The report outlines the cost of providing the insurance cover for the Council's main policies and provides a comparison with the previous financial year.

Background

The Council's Long Term Agreements for the insurance cover of property, fidelity guarantee, combined liability, professional indemnity, motor fleet, contractors all risks, hired in plant and computer were put in place from 1st October 2015.

Approval of the insurance renewals is required in advance of the 1st October each year to ensure that the Council continues to have adequate insurance cover in place.

Insurance Premiums 2019/20 and Financial Impact

The total cost for our tendered Insurance premiums, fees, etc. for renewal from 1st October 2019 is £1.089m (inclusive of 12% insurance premium tax). Table 1 below summarises the total renewal cost by class of business and includes the 2018/19 figures for comparison purposes.

Table 1

| Class of Business | Current Provider | 2018/19 | 2019/20 |
|---------------------------------------|-------------------|------------------|------------------|
| | | £ | £ |
| Material Damage (Buildings) | AIG via RMP | 323,139 | 324,915 |
| Fidelity Guarantee | QBE via RMP | 15,570 | 15,665 |
| Combined Liabilities | QBE via RMP | 241,507 | 244,353 |
| Combined Liabilities-SWTRA | QBE via RMP | 157,567 | 159,142 |
| Professional Indemnity | QBE via RMP | 6,700 | 6,700 |
| Motor Fleet-Minimum Deposit Policy | QBE via RMP | 77,000 | 77,700 |
| Contractors All Risk / Hired in Plant | QBE via RMP | 2,122 | 2,372 |
| Computer | HSB via RMP | 4,549 | 4,843 |
| Issue specific policies | Various | 62,712 | 67,089 |
| Insurance Premium Tax | | 106,904 | 108,334 |
| Total Premium (including Tax) | | 997,770 | 1,011,113 |
| Claims Handling | Gallagher Bassett | 49,957 | 56,742 |
| Insurance Consultants Fees | Marsh | 21,621 | 21,621 |
| TOTAL | | 1,069,348 | 1,089,476 |

The total cost of insurance shows a small increase of 1.9%, which reflects an increased value for the sum insured, based on payroll costs.

Included in the total cost of insurance premiums and fees is a claims handling deposit premium of £56,742 payable to Gallagher Bassett International for handling liability claims on behalf of the Authority and our liability insurers. The actual claim handling cost is subject to variation based on the actual number of claims received per policy area.

The main policy renewal excesses are as follows:

- The Combined Liability policy, which covers Employers and Public Liability insurance has an excess for each and every claim of £100,000, with the Aggregate Stop at £3.1m.
- The Material Damage policy, which covers building insurance has a self-insurance element amounting to £100,000. This increases to £250,000 for schools and to £450,000 in case of storm or flood. The Aggregate Stop is £1m.
- The Motor Fleet insurance policy has an excess for each and every claim of £135,000, with the Aggregate Stop at £413,475.

The Authority will aim to maintain reasonable internal budgets to fund the self-insured excesses.

Integrated Impact Assessment

The first stage assessment, attached at Appendix 1, has indicated that a more in-depth assessment is not required, as this report is prepared as part of an internal approval process only.

Valleys Communities Impacts

There are no impacts in respect of this item.

Workforce impacts

There are no workforce impacts in respect of this item.

Legal Impacts

There are no legal impacts in respect of this item.

Risk Management

Ensuring that there are appropriate insurance policies in place mitigates the Council's costs in the case of legitimate insurance claims.

Consultation

There is no requirement under the Constitution for external consultation on this item.

Recommendation

It is recommended that Members approve the Council's Insurance Renewal Arrangements effective from 1st October 2019.

Reasons for Proposed Decision

To provide a decision in relation to the Council's Insurance arrangements, which need to be in place before the 1st October 2019.

Implementation of Decision

(Urgency Action)

Appendix


1. Impact Assessment – First Stage

Background Papers

Insurance Renewal Report 2019


Officer Contact

Mrs Janet North, Chief Accountant-Technical and Exchequer

 01639 763635

E-mail: j.north@npt.gov.uk

Mrs Jayne Howells, Insurance Manager

 01639 763710

E-mail: j.howells@npt.gov.uk

Impact Assessment – First Stage

1. Details of the initiative

| |
|---|
| Initiative description and summary: Renewal of Insurance Arrangements 2019/20 with effect from 1 October 2019. A long term insurance agreement was established in 2015. This report sets out the details of the annual impact of the costs of insurance in line with that long term agreement. |
| Service Area: Finance - Technical and Exchequer |
| Directorate: Finance and Corporate Services |

2. Does the initiative affect:

| | Yes | No |
|--------------------------------------|-----|----|
| Service users | | ✓ |
| Staff | | ✓ |
| Wider community | | ✓ |
| Internal administrative process only | ✓ | |

3. Does the initiative impact on people because of their:

| | Yes | No | None/ Negligible | Don't Know | Impact H/M/L | Reasons for your decision (including evidence)/How might it impact? |
|----------------------------|-----|----|---------------------|---------------|-----------------|--|
| Age | | | | | | |
| Disability | | | | | | |
| Gender Reassignment | | | | | | |
| Marriage/Civil Partnership | | | | | | |
| Pregnancy/Maternity | | | | | | |
| Race | | | | | | |
| Religion/Belief | | | | | | |

Impact Assessment – First Stage

| | | | | | | |
|--------------------|--|--|--|--|--|--|
| Sex | | | | | | |
| Sexual orientation | | | | | | |

4. Does the initiative impact on:

| | Yes | No | None/ Negligible | Don't know | Impact H/M/L | Reasons for your decision (including evidence used) / How might it impact? |
|---|-----|----|---------------------|---------------|-----------------|---|
| People's opportunities to use the Welsh language | | | | | | |
| Treating the Welsh language no less favourably than English | | | | | | |

5. Does the initiative impact on biodiversity:

| | Yes | No | None/ Negligible | Don't know | Impact H/M/L | Reasons for your decision (including evidence) / How might it impact? |
|--|-----|----|---------------------|---------------|-----------------|--|
| To maintain and enhance biodiversity | | | | | | |
| To promote the resilience of ecosystems, i.e. supporting protection of the wider environment, such as air quality, flood alleviation, etc. | | | | | | |

Impact Assessment – First Stage

6. Does the initiative embrace the sustainable development principle (5 ways of working):

| | Yes | No | Details |
|--|-----|----|---|
| Long term - how the initiative supports the long term well-being of people | | ✓ | |
| Integration - how the initiative impacts upon our wellbeing objectives | | ✓ | |
| Involvement - how people have been involved in developing the initiative | | ✓ | |
| Collaboration - how we have worked with other services/organisations to find shared sustainable solutions | | ✓ | |
| Prevention - how the initiative will prevent problems occurring or getting worse | ✓ | | The Insurance Arrangements will ensure that the Council has appropriate insurance cover in place. |

Impact Assessment – First Stage

7. Declaration - based on above assessment (tick as appropriate):

| | |
|---|---|
| A full impact assessment (second stage) is not required | ✓ |
| Reasons for this conclusion | |
| This report is prepared as part of an internal approval process only. | |

| | |
|--|---|
| A full impact assessment (second stage) is required | x |
| Reasons for this conclusion | |
| | |

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| | Name | Position | Signature | Date |
|---------------|---------------|--|-----------|------------|
| Completed by | Janet North | Chief Accountant - Technical and Exchequer | | 03/09/2019 |
| Signed off by | Hywel Jenkins | Director of Finance & Corporate Services | | 03/09/2019 |

Mae'r dudalen hon yn fwiadol wag

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Cabinet

25 September 2019

Head of Transformation - A.Thomas

Matter for Decision

Wards Affected:

Aberavon

Project Proposal made to the Members Community Fund

Purpose of the Report

1. To seek Cabinet approval to fund a project proposal that requests financial support under the Members Community Fund. The project has been tabled by one of the respective Ward Members.

Executive Summary

2. The Members Community Fund is to be used to address local needs and to support projects and initiatives that will contribute towards creating vibrant and sustainable communities.

The Project Development & Funding Unit (PDFU) within ELLL is charged with the governance of the Fund and will act as the Grant Management Organisation.

Bids can be made for projects that enhance existing Council services, assist voluntary sector provision or form part of a larger initiative that is in need of additional financial support.

Eligible projects will include those that enrich the environment, promote non - statutory education and learning, assist Health & Well Being, and promote culture and / or recreation in all its forms.

Another project proposal now seeks funding and has been formally submitted to the PDFU. The bid has been checked for completeness, accuracy and deliverability and is 'fit for purpose' and ready for determination by Cabinet.

Background

3. To supply and install an Automated External Defibrillator (AED) at Aberavon Harlequins RFC, Sandfields Road, Port Talbot.

This bid has been developed to 'Assist Voluntary Sector providers.'

Aberavon Harlequins RFC is located in a densely populated area in the heart of the Ward of Aberavon. Other community facilities nearby include Sandfields Primary School, St Joseph's Comprehensive, Community Centres, shops and public houses. Every year the Rugby Club hosts a memorial match to contest the 'Jeff Owen Shield'. Jeff was a player who died from a cardiac arrest whilst playing rugby. If this defibrillator device had been installed at the time, it could very well have saved his life.

The defibrillator will be procured through the Registered Charity, 'Welsh Hearts.' Their quotation includes for a heated stainless steel cabinet which will be used to attach the AED to the exterior of the building so it is available for wider community use. The defibrillator will be easy to use, featuring a full colour display with vivid rescue images, Cardiopulmonary Resuscitation (CPR) cycle timer and a gauge that shows CPR compression depth. It is suitable to be used on individuals of any age. 'Welsh Hearts' will make arrangements for a volunteer from the Welsh Ambulance Service to provide free basic life support training and defibrillator training to the staff and players at Aberavon Harlequins, who may be called upon to use the defibrillator in the unfortunate event of a cardiac arrest.

The need for this initiative has come to the attention of one of the local Ward Members. In partnership with the local PCSO, Cllr Steffan Ap Dafydd has conducted a mapping exercise to identify areas of the Aberavon Ward which do not have access to this lifesaving equipment. Statistics provided by 'Welsh Hearts' indicate that 8,000 people suffer a cardiac arrest outside of the hospital environment every year in Wales, and at present the survival rate is just 3%, but with immediate treatment using an AED many lives can be saved. In the unfortunate event of a cardiac arrest the provision of an AED at this location would allow persons in the vicinity to perform emergency medical treatment, whilst waiting for the Emergency Services to respond.

The request for grant aid from the Members Community Fund is for £1,520.00 which is the full cost of procuring the defibrillator, the stainless steel cabinet and the associated training (no match funding). This is the fifth proposal received to the Members Community Fund from Cllr Ap Dafydd and if it prevails, £3,500.00 will remain in his Members Fund portfolio to develop further priority projects.

Financial Impact

4. In order to win favour in Cabinet all projects must be sustainable. Projects must have a robust exit strategy that places no additional revenue or financial burden on the Council.

The defibrillator will be the responsibility of Aberavon Harlequins RFC, who have made an ongoing commitment to ensuring it is appropriately insured and maintained for the foreseeable future. The defibrillator comes with a 7 year warranty from 'Welsh Hearts.'

This scheme has no financial implications for NPTCBC.

Integrated Impact Assessment

5. A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010), the Welsh Language Standards (No.1) Regulations 2015, the Well - being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment has indicated that a more in - depth assessment is not required as the summary concludes there are positive outcomes for the sustainable development principle, collaboration and involvement, with no impact on equalities or the Welsh language.

Valleys Communities Impacts

6. No implications

Workforce Impacts

7. There are no workforce impacts associated with this report.

Legal Impacts

8. The delivery of the Members Community Fund will come within the purview of the Local Government Act 2000 which introduced well-being powers which enable every Local Authority to have capacity to do anything which it considers likely to promote an improvement to economic, social or environmental well-being in the area. Under section 56 of the Local Government (Wales) Measure 2011 sanction is given for both Executive and Non - Executive Members to invest within their own Ward.

The Council's Constitution should be referred to for explicit guidance on governance.

Risk Management

9. There are no risk management issues associated with this report.

Consultation

10. There is no requirement for external consultation on this item.

Recommendations

11. That the project proposal for supply and installation of an Automated External Defibrillator (AED) at Aberavon Harlequins RFC,

Sandfields Road, Port Talbot, be approved and that Cllr Ap Dafydd's allocation of £1,520.00 under the Members Community Fund be awarded.

Reasons for Proposed Decision

12. To approve the Application for funding that has been received under the Members Community Fund. Full Funding Applications can be made to the Members Community Fund until the 24.02.2020 in readiness for Cabinet decision on the 11.03.2020. The Fund will then close. Funds left unallocated will be returned to Reserves.

Implementation of Decision

13. The decision is proposed for implementation after the three day call in period.

List of Background Papers

14. This Aberavon initiative has been developed from the Members Community Fund Application Form submitted by Councillor Ap Dafydd. The Constitution, Audited Accounts, Quote and Bank Account details for the Aberavon Harlequins RFC have been retained for future reference. The first stage Impact Assessment documentation associated with this project proposal has also been retained.

15. Officer Contact

Paul Hinder, Project Development & Funding Manager, (ELLL).

Tel: 01639 763390, email: p.hinder@npt.gov.uk

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Cabinet

25 September 2019

Report of the Head of Transformation - A.Thomas

Matter for Decision

Wards Affected:

Aberavon

Project Proposal made to the Members Community Fund

Purpose of the Report

1. To seek Cabinet approval to fund a project proposal that requests financial support under the Members Community Fund. The project has been tabled jointly by two of the three Ward Councillors for Aberavon.

Executive Summary

2. The Members Community Fund is to be used to address local needs and to support projects and initiatives that will contribute towards creating vibrant and sustainable communities.

The Project Development & Funding Unit (PDFU) within ELLL is charged with the governance of the Fund and will act as the Grant Management Organisation.

Bids can be made for projects that enhance existing Council services, assist voluntary sector provision or form part of a larger initiative that is in need of additional financial support.

Eligible projects will include those that enrich the environment, promote non - statutory education and learning, assist Health & Well Being, and promote culture and / or recreation in all its forms.

Another project proposal now seeks funding and has been formally submitted to the PDFU. The bid has been checked for completeness, accuracy and deliverability and is 'fit for purpose' and ready for determination by Cabinet.

Background

3. To create a school based street art mural on the underpasses beneath Heilbronn Way, Port Talbot.

This bid has been developed as part of a more complex project which will require the input of the PDFU in order to facilitate delivery. The bid has the support of the Street Art Steering Group and 'Street Care Services'.

This initiative has been born out of the work of the Street Art Steering Group and the fact that it can sit harmoniously alongside the development of contemporary art forms and the Cultural offer planned for the Plaza Centre and Transport Hub area in Port Talbot. This project proposal is considered a pilot venture that is to evolve by way of a defined idea, in a managed way, and does not of itself set the precedent to decorate all subways under the same auspices or under the same umbrella policy.

The proposal involves working with local schoolchildren at St. Josephs Junior and Comprehensive Schools, Rhosafan and Sandfields Primary school. A professional street artist (with the requisite indemnities and DBS checks, etc.) is to stage school based Design Sessions over a period of days. This is intended to capture

the children's ideas and arrive at important iconic and historical images of Aberavon and Port Talbot. These images are to be transferred to the three tunnels linking the Shopping Centre to Llewelyn Street, the Civic Centre and Cwmafan Road (a total of 62 linear metres of walkway).

The children will be equipped with Personal Protective Clothing and be tutored on how to transfer the images recorded on canvas in the classroom setting onto the tunnel walls using aerosol spray paint. (This initiative has proven successful in both Pontardawe and under the A465 in Blaengwrach). Following 5 - 7 days' work ,which involves the graffiti artist sharpening up and defining the images created by the children, the treated area will be protected by an anti - vandal lacquer which is an armoured film preventing those that wish to deface the artwork from scribing any offensive daub at a later date.

The local Members are very keen to see this initiative come to fruition as it will make the underpasses less intimidating to pedestrians, brighten up the public realm, make the areas that are most heavily trafficked more attractive and vibrant and create new interest. The children involved in the project will take ownership and pride in their work and the concept can hopefully be built upon if a resounding success.

The need for the project stems from having to repel the worsening situation in the Town Centre , one in which many subways, underpasses and below ground pedestrian thoroughfares are being systematically defaced by offensive language and images. This project is an opportunity to see if the tide can be turned in favour of making routes to school, to work and to the shops more welcoming and cared for.

In the run up to starting the project the 'Grime Buster Team' from Street Care Services will complete a thorough clean of the tunnels, their drainage gullies, the light fittings, etc. as a means of ensuring work can be carried out in an otherwise pristine environment.

The request for grant aid from the Members Community Fund is for the whole of the project cost of £12,432.60 which will include for the artists time, the resources for the Design Sessions, the 3 days Workshops, the Personal Protective Equipment for the children for 5 -

7 days' work, the spray paint, the heavy duty under coating varnish and the anti - vandal lacquer. This will be sufficient to create murals on all three tunnels measuring 37m, 17m and 11m.

Financial Impact

4. In order to win favour in Cabinet all projects must be sustainable. Projects must have a robust exit strategy that places no additional revenue or financial burden on the Council.

There will be minimal maintenance as the designs will be protected by the lacquer (no flaking or deterioration). The tunnels/pedestrian walkways will be kept clean, swept and lit as is the case now by NPTCBC 'Street Care Services'.

Integrated Impact Assessment

5. A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010), the Welsh Language Standards (No.1) Regulations 2015, the Well - being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment has indicated that a more in - depth assessment is not required as the summary concludes there are positive outcomes for the sustainable development principle, collaboration and involvement, with no impact on equalities or the Welsh language.

Valleys Communities Impacts

6. No implications

Workforce Impacts

7. There are no workforce impacts associated with this report.

Legal Impacts

8. The delivery of the Members Community Fund will come within the purview of the Local Government Act 2000 which introduced well-

being powers which enable every Local Authority to have capacity to do anything which it considers likely to promote an improvement to economic, social or environmental well-being in the area. Under section 56 of the Local Government (Wales) Measure 2011 sanction is given for both Executive and Non - Executive Members to invest within their own Ward.

The Council's Constitution should be referred to for explicit guidance on governance.

Risk Management

9. There are no risk management issues associated with this report.

Consultation

10. There is no requirement for external consultation on this item.

Recommendations

11. That this project proposal to create three street art murals beneath Heilbronn Way, Port Talbot is approved and that Councillor Nigel Hunt and Councillor Scott Bamsey contribute £6,216.30 each under the Members Community Fund.

Reasons for Proposed Decision

12. To approve the Application for funding that has been received under the Members Community Fund. Full Funding Applications can be made to the Members Community Fund until the 03.02.2020 in readiness for Cabinet decision on the 19.02.2020. The Fund will then close. Funds left unallocated will be returned to Reserves.

Implementation of Decision

13. The decision is proposed for implementation after the three day call in period.

List of Background Papers

14. This Aberavon initiative has been developed from the Members Community Fund Application Form submitted jointly by Councillors N.T. Hunt and S. Bamsey. The Quotes, Indemnities, Bank Account details, Risk Assessments and compliances furnished by the Street Artist have been entered on File for reference. The first stage Impact Assessment documentation associated with this project proposal has also been retained.

Officer Contact

15. Paul Hinder, Project Development & Funding Manager, (ELLL).

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Mae'r dudalen hon yn fwriadol wag

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Cabinet

25 September 2019

Report of the Head of Transformation - A.Thomas

Matter for Decision

Wards Affected:

Aberavon

Project Proposal made to the Members Community Fund

Purpose of the Report

1. To seek Cabinet approval to fund a project proposal that requests financial support under the Members Community Fund. The project has been tabled by one of the respective Ward Members.

Executive Summary

2. The Members Community Fund is to be used to address local needs and to support projects and initiatives that will contribute towards creating vibrant and sustainable communities.

The Project Development & Funding Unit (PDFU) within ELLL is charged with the governance of the Fund and will act as the Grant Management Organisation.

Bids can be made for projects that enhance existing Council services, assist voluntary sector provision or form part of a larger initiative that is in need of additional financial support.

Eligible projects will include those that enrich the environment, promote non - statutory education and learning, assist Health & Well Being, and promote culture and / or recreation in all its forms.

Another project proposal now seeks funding and has been formally submitted to the PDFU. The bid has been checked for completeness, accuracy and deliverability and is 'fit for purpose' and ready for determination by Cabinet.

Background

3. Purchase of additional items of exercise equipment to increase user participation at Bulldogs Boxing and Community Activities.

This bid has been developed to 'Assist Voluntary Sector Providers.'

The Bulldogs Boxing and Community Activities ('The Bulldogs'), is a lively hub in the Ward of Aberavon. In addition to a boxing provision, 'The Bulldogs' hosts a wide range of varied community activities including 'Walking to Wellness,' employment support (assistance with job applications and CVs) and a community gym. Participants span a wide cross section of local people of all ages and abilities.

The Bulldogs wish to purchase additional items of equipment which will enable yet further people to take part in their activities. Items to be procured include lighter weight slam balls, medicine balls and dumbbells, which can be utilised by the growing number of female users, and those who have disabilities affecting their upper body strength. The purchase of flooring mats will allow 'The Bulldogs' to deliver pilates, yoga and other forms of floor-based fitness activities.

The need for the proposal has been brought to the attention of Cllr Steffan ap Dafydd by representatives from 'The Bulldogs.' The facility has a number of disabled participants for whom their existing equipment is not suitable. Female members have requested lighter

weight fitness apparatus and the opportunity to attend stretching and core strength classes such as yoga and pilates.

The long term community benefits associated with the project include improved health, fitness and well-being, and enabling more people to take part in activities.

The request for grant aid from the Members Community Fund is for £999.40 from Councillor Steffan Ap Dafydd's allocation, which is the total value of the project.

Financial Impact

4. In order to win favour in Cabinet all projects must be sustainable. Projects must have a robust exit strategy that places no additional revenue or financial burden on the Council.

The exercise equipment will be the sole responsibility of the Bulldogs Boxing and Community Activities, who have made an ongoing commitment to ensuring the apparatus is appropriately cared for and maintained. 'The Bulldogs' will replace items as necessary using their own funds.

This scheme has no financial implications for NPTCBC.

Integrated Impact Assessment

5. A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010), the Welsh Language Standards (No.1) Regulations 2015, the Well - being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment has indicated that a more in - depth assessment is not required as the summary concludes there are positive outcomes for the sustainable development principle, collaboration and involvement, with no impact on equalities or the Welsh language.

Valleys Communities Impacts

6. No implications

Workforce Impacts

7. There are no workforce impacts associated with this report.

Legal Impacts

8. The delivery of the Members Community Fund will come within the purview of the Local Government Act 2000 which introduced well-being powers which enable every Local Authority to have capacity to do anything which it considers likely to promote an improvement to economic, social or environmental well-being in the area. Under section 56 of the Local Government (Wales) Measure 2011 sanction is given for both Executive and Non - Executive Members to invest within their own Ward.

The Council's Constitution should be referred to for explicit guidance on governance.

Risk Management

9. There are no risk management issues associated with this report.

Consultation

10. There is no requirement for external consultation on this item.

Recommendations

11. That the project proposal for purchase of additional items of exercise equipment to increase user participation at Bulldogs Boxing and Community Activities be approved, and that Cllr Ap Dafydd's allocation of £999.40 under the Members Community Fund be awarded.

Reasons for Proposed Decision

12. To approve the Application for funding that has been received under the Members Community Fund. Full Funding Applications can be made to the Members Community Fund until the 03.02.2020 in readiness for Cabinet decision on the 19.02.2020. The Fund will then close. Funds left unallocated will be returned to Reserves.

Implementation of Decision

13. The decision is proposed for implementation after the three day call in period.

List of Background Papers

14. This Aberavon initiative has been developed from the Members Community Fund Application Form submitted by Councillor Steffan ap Dafydd. The Constitution, Audited Accounts, Insurance documentation, quotations and bank account details for the Bulldogs Boxing and Community Activities has been retained for future reference. The first stage Impact Assessment documentation associated with this project proposal has also been retained.

15. Officer Contact

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Cabinet

25 September 2019

Head of Transformation - A.Thomas

Matter for Decision

Wards Affected:

Aberdulais

Project Proposal made to the Members Community Fund

Purpose of the Report

1. To seek Cabinet approval to fund a project proposal that requests financial support under the Members Community Fund. The project has been tabled by the Ward Councillor for Aberdulais.

Executive Summary

2. The Members Community Fund is to be used to address local needs and to support projects and initiatives that will contribute towards creating vibrant and sustainable communities.

The Project Development & Funding Unit (PDFU) within ELLL is charged with the governance of the Fund and will act as the Grant Management Organisation.

Bids can be made for projects that enhance existing Council services, assist voluntary sector provision or form part of a larger initiative that is in need of additional financial support.

Eligible projects will include those that enrich the environment, promote non - statutory education and learning, assist Health & Well Being, and promote culture and / or recreation in all its forms.

Another project proposal now seeks funding and has been formally submitted to the PDFU. The bid has been checked for completeness, accuracy and deliverability and is 'fit for purpose' and ready for determination by Cabinet.

Background

3. To create a new modern community kitchen within the vestry of Pisgah Congregational Chapel in Cilfrew.

This bid has been developed to 'Assist Voluntary Sector providers'.

The Chapel vestry, as a result of the closure of other local amenities, has now taken on a new mantle as a community meeting place. The facilities within the vestry kitchen are in need of upgrading and the electrics are not to modern day NICEIC Certification.

The vestry is a popular meeting point for Cor Meibion Morgannwg, Drama Club, Young Farmers and various family and fundraising events. The volunteers organise seasonal activities for the children and these are always well supported.

Success with this Application will ensure that the kitchen is equipped with new worktops, new cabinets, a dedicated circuit for a 3kw water heater, new fluorescent LED batten light fittings and an upgrade to the Consumer Unit in order to meet current regulations.

The scheme has been brought to the attention of the local Member by the Pisgah Chapel Volunteer Group. The Group provide teas and refreshments for visitors but now feel that a timely investment in modern heating and lighting would help them to sustain their role and grow community involvement.

The need for this initiative has been established from representations made by residents. The inclusion of energy efficient technology would save on utility costs, encourage more users and safeguard the future of the Pisgah vestry as a community resource.

The request for grant aid from the Members Community Fund is for £1,500. The total project cost is £1,577.98 (inclusive of VAT which is non - recoverable) of which the Pisgah Volunteers are contributing £77.98.

Financial Impact

4. In order to win favour in Cabinet all projects must be sustainable. Projects must have a robust exit strategy that places no additional revenue or financial burden on the Council.

The ongoing maintenance of the project will be the responsibility of the Pisgah Vestry Volunteers. This will be paid for from funds raised at monthly coffee mornings and functions.

There will be no revenue burden on NPTCBC.

Integrated Impact Assessment

5. A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010), the Welsh Language Standards (No.1) Regulations 2015, the Well - being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment has indicated that a more in - depth assessment is not required as the summary concludes there are positive outcomes for the sustainable development principle, collaboration and involvement, with no impact on equalities or the Welsh language.

Valleys Communities Impacts

6. No implications

Workforce Impacts

7. There are no workforce impacts associated with this report.

Legal Impacts

8. The delivery of the Members Community Fund will come within the purview of the Local Government Act 2000 which introduced well-being powers which enable every Local Authority to have capacity to do anything which it considers likely to promote an improvement to economic, social or environmental well-being in the area. Under section 56 of the Local Government (Wales) Measure 2011 sanction is given for both Executive and Non - Executive Members to invest within their own Ward.

The Council's Constitution should be referred to for explicit guidance on governance.

Risk Management

9. There are no risk management issues associated with this report.

Consultation

10. There is no requirement for external consultation on this item.

Recommendations

11. That this project proposal to enhance the facilities at the Pisgah Chapel vestry is approved and that Councillor Doreen Jones contributes £1,500 under the Members Community Fund. This bid will conclude Councillor Jones' Members Fund investment in Aberdulais having already attributed £2,000 to a woodland walk in Craig Gwladys, £2,000 to double yellow lines in Ger - y - Afon, £2,500 to parking restrictions in Penscynor Lane and £2, 000 for a Pre - School Parent/Carer/Toddler Group in Cilfrew Primary School.

Reasons for Proposed Decision

12. To approve the Application for funding that has been received under the Members Community Fund. Full funding Applications can

be made to the Members Community Fund until the 24.02.2020 in readiness for Cabinet decision on the 11.03.2020. The Fund will then close. Funds left unallocated will be returned to Reserves.

Implementation of Decision

13. The decision is proposed for implementation after the three day call in period.

List of Background Papers

14. This Aberdulais initiative has been developed from the Members Community Fund Application Form submitted by Councillor D. Jones. The Quotes generated by the Pishah Vestry Volunteer Group have been entered on File for reference. The supporting documents (the Bank Account details, Insurance Policies, etc.), that accompany a bid made to the Members Fund by a Third Sector Organisation, have been entered on record. The first stage Impact Assessment documentation associated with this project proposal has also been retained.

Officer Contact

15. Paul Hinder, Project Development & Funding Manager, (ELLL).

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Cabinet

25 September 2019

Report of the Head of Transformation - A.Thomas

Matter for Decision

Wards Affected:

Baglan

Project Proposal made to the Members Community Fund

Purpose of the Report

1. To seek Cabinet approval to fund a project proposal that requests financial support under the Members Community Fund. The project has been tabled by the three Ward Members for Baglan.

Executive Summary

2. The Members Community Fund is to be used to address local needs and to support projects and initiatives that will contribute towards creating vibrant and sustainable communities.

The Project Development & Funding Unit (PDFU) within ELLL is charged with the governance of the Fund and will act as the Grant Management Organisation.

Bids can be made for projects that enhance existing Council services, assist voluntary sector provision or form part of a larger initiative that is in need of additional financial support.

Eligible projects will include those that enrich the environment, promote non - statutory education and learning, assist Health & Well Being, and promote culture and / or recreation in all its forms.

Another project proposal now seeks funding and has been formally submitted to the PDFU. The bid has been checked for completeness, accuracy and deliverability and is 'fit for purpose' and ready for determination by Cabinet.

Background

3. Road Safety measures at St. Illtyd's Drive and Tyn y Twr, Baglan.

This bid has been developed to 'Enhance Existing Council Services' and has the full support of the NPTCBC Engineering and Transport division.

The proposal is to secure a legal Traffic Regulation Order (TRO). The initiative will involve the marking of double yellow lines with kerb clips to establish a prohibition of waiting at any time order at the junction of St. Illtyd's Drive and St. Catharine's Road and also at Tyn y Twr with its junction at Bwlch Road. The proposal for St. Illtyd's Drive also includes for disabled crossing at three designated crossing points and 'Araf/Slow' road markings to advise traffic to reduce their speed on the approaches to the junctions.

The need for this initiative has been brought to the attention of the three Baglan Councillors through numerous complaints made by residents, concerns raised in PACT meetings and the occurrence of two serious road traffic accidents at this junction. The scheme will provide junction protection and improved visibility to the pedestrian crossing points.

The long term sustainable benefits associated with the proposal include assisting those who have use of a wheelchair, mobile scooter, pushchair or pram to cross the area safely. The restrictions will greatly reduce irresponsible parking and improve road safety.

The request for Grant aid from the Members Community Fund is for total cost of realising the project which is £9,999. Councillor Richards is to commit the remainder of his Members Fund allocation (£2,395) and Councillors Clement- Williams and Renkes are to contribute £3,802 each to arrive at the total project cost.

Financial Impact

4. In order to win favour in Cabinet all projects must be sustainable. Projects must have a robust exit strategy that places no additional revenue or financial burden on the Council.

The project will be sustained in the long term in accordance with Highways infrastructure and the ongoing maintenance regime.

Integrated Impact Assessment

5. A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010), the Welsh Language Standards (No.1) Regulations 2015, the Well - being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment has indicated that a more in - depth assessment is not required as the summary concludes there are positive outcomes for the sustainable development principle, collaboration and involvement, with no impact on equalities or the Welsh language.

Valleys Communities Impacts

6. No implications

Workforce Impacts

7. There are no workforce impacts associated with this report.

Legal Impacts

8. The delivery of the Members Community Fund will come within the purview of the Local Government Act 2000 which introduced well-

being powers which enable every Local Authority to have capacity to do anything which it considers likely to promote an improvement to economic, social or environmental well-being in the area. Under section 56 of the Local Government (Wales) Measure 2011 sanction is given for both Executive and Non - Executive Members to invest within their own Ward.

The Council's Constitution should be referred to for explicit guidance on governance.

Risk Management

9. There are no risk management issues associated with this report.

Consultation

10. There is no requirement for external consultation on this item.

Recommendations

11. That the project proposal to instil road safety measures at St. Illtyd's Drive and Tyn y Twr, Baglan is approved and that the allocation of £9,999 (as stipulated above), under the Members Community Fund is awarded.

Reasons for Proposed Decision

12. To approve the Application for funding that has been received under the Members Community Fund. Full Funding Applications can be made to the Members Community Fund until the 03.02.2020 in readiness for Cabinet decision on the 19.02.2020. The Fund will then close. Funds left unallocated will be returned to Reserves.

Implementation of Decision

13. The decision is proposed for implementation after the three day call in period.

List of Background Papers

14. This Baglan initiative has been developed from the Members Community Fund Application Form submitted jointly by Cllr Clement-Williams, Cllr Richards and Cllr Renkes. The Application Form has been retained for future reference, as have documents associated with the first stage Impact Assessment.

15. Officer Contact

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Cabinet

25 September 2019

Head of Transformation - A.Thomas

Matter for Decision

Wards Affected:

Blaengwrach

Project Proposal made to the Members Community Fund

Purpose of the Report

1. To seek Cabinet approval to fund a project proposal that requests financial support under the Members Community Fund. The project has been tabled by the respective Ward Member.

Executive Summary

2. The Members Community Fund is to be used to address local needs and to support projects and initiatives that will contribute towards creating vibrant and sustainable communities.

The Project Development & Funding Unit (PDFU) within ELLL is charged with the governance of the Fund and will act as the Grant Management Organisation.

Bids can be made for projects that enhance existing Council services, assist voluntary sector provision or form part of a larger initiative that is in need of additional financial support.

Eligible projects will include those that enrich the environment, promote non - statutory education and learning, assist Health & Well Being, and promote culture and / or recreation in all its forms.

Another project proposal now seeks funding and has been formally submitted to the PDFU. The bid has been checked for completeness, accuracy and deliverability and is 'fit for purpose' and ready for determination by Cabinet.

Background

3. Installation of an additional item of fixed play equipment at the Vale of Neath Leisure Centre Play Area.

This bid has been developed to 'Enhance Existing Council Services', and to assist the Streetcare Services in maintaining and enhancing the play provision at this popular venue.

The proposal is to add to the equipment that already exists on site by installing a 'Junior Comet' roundabout. The roundabout will be installed into an existing platform, which is to receive a 40mm skim of impact absorbing safety surfacing in order for it to meet compliance. Streetcare Services intend to make further improvements to this play area via a grant from the Welsh Governments 'All Wales Play Opportunities Fund.' This will include new benches and bins, and enhancements to existing equipment through painting the steel uprights and replacing faded play panels. This application to the Members Fund heralds the start of those improvements and will put the play area on a better footing in readiness for the changes to be made.

The play area has seen little investment in recent years due to budgetary constraints imposed on the Local Authorities Streetcare Services. Items of play equipment deemed to be unsafe or time expired by previous RoSPA Inspections have been removed and not replaced, resulting in vacant pads of safety surfacing and a dearth of dynamic, challenging play apparatus. The roundabout will be installed

onto one of the vacant pads, making good use of the existing space, and adding to the current provision by providing equipment for spinning/ rotating, which the play area is currently lacking.

The long term community benefits associated with the project include improved health and wellbeing and better physical, social and cognitive development amongst children. The addition of the 'Junior Comet' will greatly enhance a facility which provides a safe and secure environment for play and recreation for all year round community use.

The request for grant aid from the Members Community Fund is for £4,630.32 from Councillor Carolyn Edwards' allocation, which is the total net value of the project.

Financial Impact

4. In order to win favour in Cabinet all projects must be sustainable. Projects must have a robust exit strategy that places no additional revenue or financial burden on the Council.

This proposal has the full support of NPTCBC's Streetcare Services. They will be responsible, as they are now, for the ongoing insurance, maintenance and inspection of the Park, including the new roundabout, for the foreseeable future.

The 'Junior Comet' will be of robust construction. It conforms to the relevant British and European standards i.e. steel components to EN 10087:1998, polyester powder paint to EN 13438:2005. The fixings are anti-vandal and corrosion resistant. Due to this there should not be any issues in terms of repair/replacement for the length of the warranty period.

The NPTCBC Streetcare Services will continue to carry out routine maintenance, grass cutting, litter picking and site supervision, to ensure the play area is kept clean and safe.

Integrated Impact Assessment

5. A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act

2010), the Welsh Language Standards (No.1) Regulations 2015, the Well - being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment has indicated that a more in - depth assessment is not required as the summary concludes there are positive outcomes for the sustainable development principle, collaboration and involvement, with no impact on equalities or the Welsh language.

Valleys Communities Impacts

6. No implications

Workforce Impacts

7. There are no workforce impacts associated with this report.

Legal Impacts

8. The delivery of the Members Community Fund will come within the purview of the Local Government Act 2000 which introduced well-being powers which enable every Local Authority to have capacity to do anything which it considers likely to promote an improvement to economic, social or environmental well-being in the area. Under section 56 of the Local Government (Wales) Measure 2011 sanction is given for both Executive and Non - Executive Members to invest within their own Ward.

The Council's Constitution should be referred to for explicit guidance on governance.

Risk Management

9. There are no risk management issues associated with this report.

Consultation

10. There is no requirement for external consultation on this item.

Recommendations

11. That the project proposal for Installation of an additional item of fixed play equipment at the Vale of Neath Leisure Centre Play Area be approved, and that Cllr Edwards' allocation of £4,630.32 under the Members Community Fund be awarded.

Reasons for Proposed Decision

12. To approve the Application for funding that has been received under the Members Community Fund. Full Funding Applications can be made to the Members Community Fund until the 24.02.2020 in readiness for Cabinet decision on the 11.03.2020. The Fund will then close. Funds left unallocated will be returned to Reserves.

Implementation of Decision

13. The decision is proposed for implementation after the three day call in period.

List of Background Papers

14. This Blaengwrach initiative has been developed from the Members Community Fund Application Form submitted by Councillor Carolyn Edwards. The Quotation provided by 'Wickstead' has been retained for future reference. The first stage Impact Assessment documentation associated with this project proposal has also been retained.

15. Officer Contact

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Cabinet

25 September 2019

Report - Head of Transformation - A.Thomas

Matter for Decision

Wards Affected:

Neath South/Cimla

Project Proposal made to the Members Community Fund

Purpose of the Report

1. To seek Cabinet approval to fund a project proposal that requests financial support under the Members Community Fund. The project has been tabled by the Councillors representing the Wards of Neath South and Cimla.

Executive Summary

2. The Members Community Fund is to be used to address local needs and to support projects and initiatives that will contribute towards creating vibrant and sustainable communities.

The Project Development & Funding Unit (PDFU) within ELLL is charged with the governance of the Fund and will act as the Grant Management Organisation.

Bids can be made for projects that enhance existing Council services, assist voluntary sector provision or form part of a larger initiative that is in need of additional financial support.

Eligible projects will include those that enrich the environment, promote non - statutory education and learning, assist Health & Well Being, and promote culture and / or recreation in all its forms.

Another project proposal now seeks funding and has been formally submitted to the PDFU. The bid has been checked for completeness, accuracy and deliverability and is 'fit for purpose' and ready for determination by Cabinet.

Background

3. To completely refurbish, part re - equipment and make safe the play area on Cimla Common.

This bid has been developed to 'Enhance Existing Council Services' and to assist 'Street Care' Services in maintaining and safeguarding the provision at this popular play venue.

The proposal will make best use of the compound enclosed by bow top fencing and self-closing dog proof gates. There can be no extension to the play area which is located on Common land. Some of the play apparatus no longer functions as prescribed, the repair work to existing Safety Surfacing that protects the equipment is suspect and play panels are worn and tired. These items will be remedied with this project proposal.

This Application is to equip the play area with a new Inclusive See - Saw, a two seater Springer, two new litter bins with covers; new play panels and a new 30mm skim of Impact Absorbing Safety Surfacing across 137.5 square metres of play space. This can only be achieved within the footprint by removing items of low play value and repositioning some of the existing play apparatus.

The scheme has been arrived at by seeking quotes from NPTCBC approved suppliers and installers. The products that are to be used are sufficiently street tough. The steelwork to be used has a 25 year warranty, the Safety Surfacing 15 years and there is an extended 5 year warranty on anodised paintwork.

Long term there will be very little ongoing maintenance .As a consequence of installing new equipment the play area should receive a clean bill of health in its annual RoSPA Inspection (this inspection would ordinarily highlight deficiencies, wear and corrosion of static and moving parts).

The need for this initiative has been established from representations made to local Councillors. There has been a local call to 'revamp' the play area and residents were in the throes of setting up an Action Group before the timely intervention of Ward Members.

The long term sustainable community benefits associated with the project include extending the play value of the facility, adding more age appropriate play apparatus and safeguarding the future of the Park .In so doing children and young people will be able to keep physically active in a fun filled, safe and secure risk managed environment.

The total project cost (excluding recoverable VAT) is £19,411. The request for grant aid from the Members Community Fund is for £18,676.65 with the remaining match funding (£734.35) to be made available from the PDFU Enabling Fund. The Members contribution will comprise the remaining £5,074.65 held within Councillor Peter Rees' portfolio, £10,000 from Councillor Jamie Evan's portfolio and £3,602 from the portfolio held by Councillor Adam McGrath.

Financial Impact

4. In order to win favour in Cabinet all projects must be sustainable. Projects must have a robust exit strategy that places no additional revenue or financial burden on the Council.

The ongoing insurance and maintenance of the Cimla Common play area will remain with the NPTCBC. The Park will continue to be inspected and litter picked by 'Street Care Services. For the sake of

continued safeguarding and to protect the Council from liability the play area to receive its annual RoSPA independent Service Engineer visit, as is the case now.

Integrated Impact Assessment

5. A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010), the Welsh Language Standards (No.1) Regulations 2015, the Well - being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment has indicated that a more in - depth assessment is not required as the summary concludes there are positive outcomes for the sustainable development principle, collaboration and involvement, with no impact on equalities or the Welsh language.

Valleys Communities Impacts

6. No implications

Workforce Impacts

7. There are no workforce impacts associated with this report.

Legal Impacts

8. The delivery of the Members Community Fund will come within the purview of the Local Government Act 2000 which introduced well-being powers which enable every Local Authority to have capacity to do anything which it considers likely to promote an improvement to economic, social or environmental well-being in the area. Under section 56 of the Local Government (Wales) Measure 2011 sanction is given for both Executive and Non - Executive Members to invest within their own Ward.

The Council's Constitution should be referred to for explicit guidance on governance.

Risk Management

9. There are no risk management issues associated with this report.

Consultation

10. There is no requirement for external consultation on this item.

Recommendations

11. That this project proposal to revitalise the Cimla Common play area is approved and that Councillor Rees' allocation of £5,074.65, Councillor Evan's allocation of £10,000 and Councillor Mc Grath's allocation of £3,602, under the Members Community Fund is awarded.

Reasons for Proposed Decision

12. To approve the Application for funding that has been received under the Members Community Fund. Full funding Applications can be made to the Members Community Fund until the 24.02.2020 in readiness for Cabinet decision on the 11.03.2020. The Fund will then close. Funds left unallocated will be returned to Reserves.

Implementation of Decision

13. The decision is proposed for implementation after the three day call in period.

List of Background Papers

14. This Neath South/Cimla initiative has been developed from the Members Community Fund Application Form submitted jointly by Councillors Rees, Evans and Mc Grath. The Quotes for the supply and installation of the equipment have been entered on File for reference. The first stage Impact Assessment documentation associated with this project proposal has also been retained.

Officer Contact

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Mae'r dudalen hon yn fwriadol wag

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Cabinet

25 September 2019

Head of Transformation - A.Thomas

Matter for Decision

Wards Affected:

Cimla

Project Proposal made to the Members Community Fund

Purpose of the Report

1. To seek Cabinet approval to fund a project proposal that requests financial support under the Members Community Fund. The project has been tabled by the Councillors representing the Ward of Cimla.

Executive Summary

2. The Members Community Fund is to be used to address local needs and to support projects and initiatives that will contribute towards creating vibrant and sustainable communities.

The Project Development & Funding Unit (PDFU) within ELLL is charged with the governance of the Fund and will act as the Grant Management Organisation.

Bids can be made for projects that enhance existing Council services, assist voluntary sector provision or form part of a larger initiative that is in need of additional financial support.

Eligible projects will include those that enrich the environment, promote non - statutory education and learning, assist Health & Well Being, and promote culture and / or recreation in all its forms.

Another project proposal now seeks funding and has been formally submitted to the PDFU. The bid has been checked for completeness, accuracy and deliverability and is 'fit for purpose' and ready for determination by Cabinet.

Background

3. To completely refurbish, part re - equipment and make safe the play area at Brynau Wood, Cimla.

This bid has been developed to 'Enhance Existing Council Services' and to assist Street Care Services in maintaining and safeguarding the provision at this popular play venue.

The proposal will make best use of an area already enclosed by bow top fencing and self-closing dog proof gates. Some of the play apparatus no longer functions as bearings are worn beyond repair, the Safety Surfacing that protects the equipment is suspect offering trip hazards and occasional play panels are missing. These items will be remedied with this project proposal.

This Application is to equip the play area with a new Inclusive Dish Roundabout, Inclusive 'Spring Flower' Mobile and Springer See Saw. It includes for extra base rubber repairs to wet pour Safety Surfacing, installation of new play panels and the requisite groundworks. This can only be achieved within the existing footprint of the play area by removing defunct items of play apparatus.

The scheme has been arrived at by seeking quotes from NPTCBC approved suppliers and installers. The products that are to be used are sufficiently street tough. The steelwork to be used has a 25 year warranty, the Safety Surfacing 15 years and there is an extended 5 year warranty on anodised paintwork.

Long term there will be very little ongoing maintenance .As a consequence of installing new equipment the play area should receive a clean bill of health in its annual RoSPA Inspection (this inspection would ordinarily highlight deficiencies, wear and corrosion of static and moving parts).

The need for this initiative has been established from representations made to local Councillors. There has been a local call to add more play equipment.

The long term sustainable community benefits associated with the project include extending the play value of the facility, adding more age appropriate play apparatus and safeguarding the future of the Park .In so doing children and young people will be able to keep physically active in a fun filled, safe and secure risk managed environment.

The request for grant aid from the Members Community Fund is for £12,796 which is the total net value of the project. The funding package will comprise a £6,398 contribution from each of the two Cimla Ward Members.

Financial Impact

4. In order to win favour in Cabinet all projects must be sustainable. Projects must have a robust exit strategy that places no additional revenue or financial burden on the Council.

The ongoing insurance and maintenance of the Brynau Wood play area will remain with the NPTCBC. The Park will continue to be inspected and litter picked by 'Street Care Services. For the sake of continued safeguarding and to protect the Council from liability the play area to receive its annual RoSPA independent Service Engineer visit, as is the case now.

Integrated Impact Assessment

5. A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010), the Welsh Language Standards (No.1) Regulations 2015, the

Well - being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment has indicated that a more in - depth assessment is not required as the summary concludes there are positive outcomes for the sustainable development principle, collaboration and involvement, with no impact on equalities or the Welsh language.

Valleys Communities Impacts

6. No implications

Workforce Impacts

7. There are no workforce impacts associated with this report.

Legal Impacts

8. The delivery of the Members Community Fund will come within the purview of the Local Government Act 2000 which introduced well-being powers which enable every Local Authority to have capacity to do anything which it considers likely to promote an improvement to economic, social or environmental well-being in the area. Under section 56 of the Local Government (Wales) Measure 2011 sanction is given for both Executive and Non - Executive Members to invest within their own Ward.

The Council's Constitution should be referred to for explicit guidance on governance.

Risk Management

9. There are no risk management issues associated with this report.

Consultation

10. There is no requirement for external consultation on this item.

Recommendations

11. That this project proposal to revitalise the Brynau Wood play area is approved and that Councillor Warman's allocation of £6,398 and Councillor Mc Grath's allocation of £6,398, under the Members Community Fund is awarded.

Reasons for Proposed Decision

12. To approve the Application for funding that has been received under the Members Community Fund. The Members Community Fund will continue to receive bids until the due deadline date of 31.03.2020.

Implementation of Decision

13. The decision is proposed for implementation after the three day call in period.

List of Background Papers

14. This Cimla initiative has been developed from the Members Community Fund Application Form submitted jointly by Councillors Warman and Mc Grath. The Quotes for the supply and installation of the equipment have been entered on File for reference. The first stage Impact Assessment documentation associated with this project proposal has also been retained.

Officer Contact

15. Paul Hinder, Project Development & Funding Manager, (ELLL).

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Cabinet

25 September 2019

Head of Transformation - A.Thomas

Matter for Decision

Wards Affected:

Coedffranc Central

Project Proposal made to the Members Community Fund

Purpose of the Report

1. To seek Cabinet approval to fund a project proposal that requests financial support under the Members Community Fund. The project has been submitted by one of the Ward Members for Coedffranc Central.

Executive Summary

2. The Members Community Fund was approved in its present form at Cabinet Board on the 16.05.18. The Fund is to be used to address local needs and to support projects and initiatives that will contribute towards creating vibrant and sustainable communities.

The Project Development & Funding Unit (PDFU) within ELLL is charged with the governance of the Fund and will act as the Grant Management Organisation.

Bids can be made for projects that enhance existing Council services, assist voluntary sector provision or form part of a larger initiative that is in need of additional financial support.

Eligible projects will include those that enrich the environment, promote non - statutory education and learning, assist Health & Well Being, and promote culture and / or recreation in all its forms.

Another project proposal now seeks funding and has been formally submitted to the PDFU. The bid has been checked for completeness, accuracy and deliverability and is 'fit for purpose' and ready for determination by Cabinet.

Background

3. Burrows Road, Skewen, Traffic Regulation Order.

This bid has been developed by one of the Ward Members for Coedffranc Central and will involve the conversion of an existing Order to the making of a no waiting, no loading or unloading at any time Traffic Regulation Order, advertising for its enforcement, design work and the re - marking of double yellow lines on the junction of Bosworth Road with Burrows Road.

The need for this initiative has come to the attention of the local Councillor, the PCSO, Police Inspector and the PACT meetings. Residents are concerned that indiscriminate parking at this junction reduces visibility for both pedestrians and motorists making the access and egress at the splay dangerous.

The project has the support of the NPTCBC Engineering and Transport Division. It is seen as an enhancement to Council services and will be maintained into the future as part of the highway asset infrastructure.

The total cost of this scheme is £2,500.00. The request for Grant aid from the Members Community Fund is for 100% of the project cost from Councillor A.P.H. Davies's allocation.

Financial Impact

4. In order to win favour in Cabinet all projects must be sustainable. Projects must have a robust exit strategy that places no additional revenue or financial burden on the Council.

The project will be sustained in the long term in accordance with Highways infrastructure and the ongoing maintenance regime.

Integrated Impact Assessment

5. A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010), the Welsh Language Standards (No.1) Regulations 2015, the Well - being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment has indicated that a more in - depth assessment is not required as the summary concludes there are positive outcomes for the sustainable development principle, collaboration and involvement, with no impact on equalities and Welsh language.

Valleys Communities Impact

6. No implications.

Workforce Impacts

7. There are no workforce impacts associated with this report.

Legal Impacts

8. The delivery of the Members Community Fund will come within the purview of the Local Government Act 2000 which introduced well-being powers which enable every Local Authority to have capacity to do anything which it considers likely to promote an improvement to economic, social or environmental well-being in the area. Under section 56 of the Local Government (Wales) Measure 2011 sanction is given for both Executive and Non - Executive Members to invest within their own Ward.

The Council's Constitution should be referred to for explicit guidance on governance.

Risk Management

9. There are no risk management issues associated with this report.

Consultation

10. There is no requirement for external consultation on this item.

Recommendations

11. That the project proposal for the provision of a 'No waiting, no loading or unloading at any time' Traffic Order (on the North West side of Bosworth Road), and the re-marking of double yellow lines and kerb markings at the junction of Bosworth Road with Burrows is approved and that Councillor Davies' allocation of £2,500.00 under the Members Community Fund be awarded.

Reasons for Proposed Decision

12. To approve the Application for funding that has been received under the Members Community Fund. Full Funding Applications can be made to the Members Community Fund until 24.02.2020 in readiness for Cabinet decision on the 11.03.2020. The Fund will then close. Funds left unallocated will be returned to Reserves.

Implementation of Decision

13. The decision is proposed for implementation after the three day call in period.

List of Background Papers

14. This Coedffranc Central initiative has been developed from the Members Community Fund Application Form submitted by Councillor A.P.H. Davies and the advice given by the NPTCBC Engineering & Transport Division within the Directorate of Environment. The documents associated with the first stage Impact Assessment have been retained for future reference.

Officer Contact

15. Paul Hinder, Project Development & Funding Manager, (ELLL).

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Cabinet

25 September 2019

Head of Transformation - A.Thomas

Matter for Decision

Wards Affected:

Cymmer

Project Proposal made to the Members Community Fund

Purpose of the Report

1. To seek Cabinet approval to fund a project proposal that requests financial support under the Members Community Fund. The project has been tabled by the Ward Councillor for Cymmer.

Executive Summary

2. The Members Community Fund is to be used to address local needs and to support projects and initiatives that will contribute towards creating vibrant and sustainable communities.

The Project Development & Funding Unit (PDFU) within ELLL is charged with the governance of the Fund and will act as the Grant Management Organisation.

Bids can be made for projects that enhance existing Council services, assist voluntary sector provision or form part of a larger initiative that is in need of additional financial support.

Eligible projects will include those that enrich the environment, promote non - statutory education and learning, assist Health & Well Being, and promote culture and / or recreation in all its forms.

Another project proposal now seeks funding and has been formally submitted to the PDFU. The bid has been checked for completeness, accuracy and deliverability and is 'fit for purpose' and ready for determination by Cabinet.

Background

3. To divide the usable space within the Upper Afan Valley Sports Hall into two zones through the acquisition of partition dividers.

This bid has been developed to 'Assist Voluntary Sector providers' and to assist with the continued management of the Sports Hall which has now been leased to the Trustees of the Afan Community Fitness Suite (a Charitable Incorporated Organisation or C.I.O).

The Afan Fitness Suite is, with the closure of the Cymmer Afan Comprehensive School, to be relocated to the Cymer Afan Primary School Sports Hall. A 25 year Lease has been drawn up with the NPTCBC Estates Dept. and it remains for the Trustees to use a designated portion of the sports hall to house the displaced exercise equipment. Under the Terms of the Lease the greater part of the sports hall is to be made available to the federated Primary schools and to deliver exercise classes for local residents.

The intention is to divide the sports hall to allow maximum use of the Centre by individuals wishing to benefit from the equipped gym and also at the same time to provide for team sports, boxercise, indoor cycling, circuit training, karate and football.

There is a need to make the provision safe, more usable, multi - functional and appealing. It is recommended that the gym area is equipped with safety matting (already secured from a successful bid to Llynfi Afan Wind Farm), floor to ceiling netting (subject of a bid to

the Pen y Cymoedd Wind Farm Fund) and partition dividers, the subject of this bid to the Members Fund.

The scheme has been brought to the attention of the local Member by local residents and the Trustees of the Afan Community Fitness Suite. The proposal is in sync with the need to develop footfall of the sports hall and to safeguard its future.

The NPTCBC Building Surveyors have been involved in procuring this project and Quotes for a 17 metre run of rebound screen with requisite kick plates have been generated from the Select Tender List.

The request for grant aid from the Members Community Fund is for £5,000. The total project cost is £5,502.72 (inclusive of VAT which is non - recoverable). The Trustees will contribute the match funding of £502.72 from gym membership payments.

Financial Impact

4. In order to win favour in Cabinet all projects must be sustainable. Projects must have a robust exit strategy that places no additional revenue or financial burden on the Council.

The ongoing maintenance of the project will be the responsibility of the Trustees. Maintenance costs will be met from the proposed increased footfall, which will be generated through heightened marketing on social media and the promotion of the Hall and the classes it offers via Open Days.

There will be no revenue burden on NPTCBC.

Integrated Impact Assessment

5. A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010), the Welsh Language Standards (No.1) Regulations 2015, the Well - being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment has indicated that a more in - depth assessment is not required as the summary concludes there are positive outcomes for the sustainable development principle, collaboration and involvement, with no impact on equalities or the Welsh language.

Valleys Communities Impacts

6. No negative implication.

Workforce Impacts

7. There are no workforce impacts associated with this report.

Legal Impacts

8. The delivery of the Members Community Fund will come within the purview of the Local Government Act 2000 which introduced well-being powers which enable every Local Authority to have capacity to do anything which it considers likely to promote an improvement to economic, social or environmental well-being in the area. Under section 56 of the Local Government (Wales) Measure 2011 sanction is given for both Executive and Non - Executive Members to invest within their own Ward.

The Council's Constitution should be referred to for explicit guidance on governance.

Risk Management

9. There are no risk management issues associated with this report.

Consultation

10. There is no requirement for external consultation on this item.

Recommendations

11. That this project proposal to diversify the provision at the Upper Afan Valley Sports Hall is approved and that Councillor Scott Jones contributes £5,000 under the Members Community Fund.

Reasons for Proposed Decision

12. To approve the Application for funding that has been received under the Members Community Fund. Full funding Applications can be made to the Members Community Fund until the 24.02.2020 in readiness for Cabinet decision on the 11.03.2020. The Fund will then close. Funds left unallocated will be returned to Reserves.

Implementation of Decision

13. The decision is proposed for implementation after the three day call in period.

List of Background Papers

14. This Cymmer initiative has been developed from the Members Community Fund Application Form submitted by Councillor S. Jones and the Trustees of the Afan Community Fitness Suite. The Constitution, Insurances, Leasehold Agreement, Bank Statements, bank signatory details, etc. that accompany a bid made to the Members Fund by a Third Sector Organisation, have been entered on record. The first stage Impact Assessment documentation associated with this project proposal has also been retained.

Officer Contact

15. Paul Hinder, Project Development & Funding Manager, (ELLL).

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Cabinet

25 September 2019

Head of Transformation - A.Thomas

Matter for Decision

Wards Affected:

Godre'rgraig

Project Proposal made to the Members Community Fund

Purpose of the Report

1. To seek Cabinet approval to fund a project proposal that requests financial support under the Members Community Fund. The project has been tabled by the Ward Councillor for Godre'rgraig.

Executive Summary

2. The Members Community Fund is to be used to address local needs and to support projects and initiatives that will contribute towards creating vibrant and sustainable communities.

The Project Development & Funding Unit (PDFU) within ELLL is charged with the governance of the Fund and will act as the Grant Management Organisation.

Bids can be made for projects that enhance existing Council services, assist voluntary sector provision or form part of a larger initiative that is in need of additional financial support.

Eligible projects will include those that enrich the environment, promote non - statutory education and learning, assist Health & Well Being, and promote culture and / or recreation in all its forms.

Another project proposal now seeks funding and has been formally submitted to the PDFU. The bid has been checked for completeness, accuracy and deliverability and is 'fit for purpose' and ready for determination by Cabinet.

Background

3. To add inclusive play equipment to the play area at Hodgson's Road, Godre'rgrraig.

This bid has been developed to 'Enhance Existing Council Services' and to assist Ystalyfera Community Council in diversifying the range of available play apparatus within this popular local play venue.

The play area in Hodgson's Road has an over emphasis on swings and a recent inspection by an independent Play consultant has recommended removal of one 1.8m swing bay with cradle seats(of which there are two) to allow for the introduction of an inclusive See - Saw on the same footprint - this will add play value to the site. The play area in Hodgson's Road cannot be extended and space is of a premium - the introduction of one new item of play apparatus warrants the removal of another.

This Application is to equip the play area with a new Inclusive See Saw. The existing swing bay Safety Surfacing tiles will be removed as they have detached allowing weed growth and these will be replaced with in situ black/green fleck wet pour held in place by concrete kerb edging detail.

The scheme has been arrived at by seeking quotes from approved suppliers and installers. The products that are to be used are sufficiently street tough. The steelwork to be used has a 25 year

warranty, the Safety Surfacing 15 years and there is an extended 5 year warranty on anodised paintwork.

As a consequence of installing new equipment, long term there will be very little additional ongoing maintenance. The continued inspection, insurance and management of the play area will be the responsibility of the Ystalyfera Community Council.

The need for this initiative has been established from representations made to local Councillors. There has been a local call to add more play equipment.

The long term sustainable community benefits associated with the project include extending the play value of the facility, adding more age appropriate inclusive play apparatus and safeguarding the future of the Park. In so doing children and young people will be able to keep physically active in a fun filled, safe and secure risk managed environment.

The request for grant aid from the Members Community Fund is for £10,000. The total net value of the project is £11,284. The funding shortfall is to be met by the Ystalyfera Community Council (VAT on the scheme will be recovered by the Community Council as the project owner).

Financial Impact

4. In order to win favour in Cabinet all projects must be sustainable. Projects must have a robust exit strategy that places no additional revenue or financial burden on the Council.

The ongoing inspection, insurance and maintenance of the Hodgson's Road play area will remain with Ystalyfera Community Council.

There will be no revenue burden on NPTCBC.

Integrated Impact Assessment

5. A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act

2010), the Welsh Language Standards (No.1) Regulations 2015, the Well - being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment has indicated that a more in - depth assessment is not required as the summary concludes there are positive outcomes for the sustainable development principle, collaboration and involvement, with no impact on equalities or the Welsh language.

Valleys Communities Impacts

6. No implications

Workforce Impacts

7. There are no workforce impacts associated with this report.

Legal Impacts

8. The delivery of the Members Community Fund will come within the purview of the Local Government Act 2000 which introduced well-being powers which enable every Local Authority to have capacity to do anything which it considers likely to promote an improvement to economic, social or environmental well-being in the area. Under section 56 of the Local Government (Wales) Measure 2011 sanction is given for both Executive and Non - Executive Members to invest within their own Ward.

The Council's Constitution should be referred to for explicit guidance on governance.

Risk Management

9. There are no risk management issues associated with this report.

Consultation

10. There is no requirement for external consultation on this item.

Recommendations

11. That this project proposal to add inclusive equipment to the Hodgson's Road play area in Godre'rgraig is approved and that Councillor Rosalyn Davies' allocation of £10,000, under the Members Community Fund is awarded.

Reasons for Proposed Decision

12. To approve the Application for funding that has been received under the Members Community Fund. Full Funding Applications can be made to the Members Community Fund until 24.02.2020 in readiness for Cabinet decision on the 11.03.2020. The Fund will then close. Funds left unallocated will be returned to reserve.

Implementation of Decision

13. The decision is proposed for implementation after the three day call in period.

List of Background Papers

14. This Godre'rgraig initiative has been developed from the Members Community Fund Application Form submitted jointly by Councillor Rosalyn Davies and Ystalyfera Community Council. The Quotes for the supply and installation of the equipment have been entered on File for reference. The first stage Impact Assessment documentation associated with this project proposal has also been retained.

Officer Contact

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Cabinet

25 September 2019

Head of Transformation - A.Thomas

Matter for Decision

Wards Affected:

Margam

Project Proposal made to the Members Community Fund

Purpose of the Report

1. To seek Cabinet approval to fund a project proposal that requests financial support under the Members Community Fund. The project has been tabled by the Ward Councillor for Margam

Executive Summary

2. The Members Community Fund is to be used to address local needs and to support projects and initiatives that will contribute towards creating vibrant and sustainable communities.

The Project Development & Funding Unit (PDFU) within ELLL is charged with the governance of the Fund and will act as the Grant Management Organisation.

Bids can be made for projects that enhance existing Council services, assist voluntary sector provision or form part of a larger initiative that is in need of additional financial support.

Eligible projects will include those that enrich the environment, promote non - statutory education and learning, assist Health & Well Being, and promote culture and / or recreation in all its forms.

Another project proposal now seeks funding and has been formally submitted to the PDFU. The bid has been checked for completeness, accuracy and deliverability and is 'fit for purpose' and ready for determination by Cabinet.

Background

3. To install safety guard rails or barriers to the areas around the Margam Youth Centre, particularly the main thoroughfare and routes taken by pedestrian users.

This bid has been developed to 'Assist Voluntary Sector providers'.

The entrance pathway, the unmade track and the preferred route to the front of the Margam Youth Centre is often obstructed by cars being parked indiscriminately. There have been instances of young people attending sessional activities at the Centre almost coming into collision with less caring vehicle users.

This Application is to equip the forecourt and surrounding areas of the Youth Centre with 16 metres of galvanised heavy duty guard rail to one metre in height. The guard rails to be positioned in such a way as to channel foot traffic safety away from vehicular traffic whilst still allowing for essential car parking and the movement of visiting cars.

The scheme has been arrived at by the Youth Centre's management seeking competitive quotes for the work. The labour and material are to be sourced from the local supply chain.

The need for this initiative has been established from having run a pilot study during the annual Football Festival when an area was completely cordoned off to deny vehicles and this allowed pedestrians to circulate with confidence knowing that they had been

safely segregated from oncoming vehicles. The Youth Centre would, with this investment, want to make that arrangement a permanent fixture.

The long term sustainable community benefit associated with the project is predominantly safety giving visitors to the Centre an opportunity to enjoy their activities in a secure environment.

The request for grant aid from the Members Community Fund is for £1,776 which is the total project cost inclusive of VAT (which is non-recoverable by the Club).

Financial Impact

4. In order to win favour in Cabinet all projects must be sustainable. Projects must have a robust exit strategy that places no additional revenue or financial burden on the Council.

The ongoing maintenance, repair (if vehicular impact) and upkeep of the Guard rails will be the responsibility of the Margam Youth Centre Management Committee.

There will be no revenue burden on NPTCBC.

Integrated Impact Assessment

5. A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010), the Welsh Language Standards (No.1) Regulations 2015, the Well - being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment has indicated that a more in - depth assessment is not required as the summary concludes there are positive outcomes for the sustainable development principle, collaboration and involvement, with no impact on equalities or the Welsh language.

Valleys Communities Impacts

6. No implications

Workforce Impacts

7. There are no workforce impacts associated with this report.

Legal Impacts

8. The delivery of the Members Community Fund will come within the purview of the Local Government Act 2000 which introduced well-being powers which enable every Local Authority to have capacity to do anything which it considers likely to promote an improvement to economic, social or environmental well-being in the area. Under section 56 of the Local Government (Wales) Measure 2011 sanction is given for both Executive and Non - Executive Members to invest within their own Ward.

The Council's Constitution should be referred to for explicit guidance on governance.

Risk Management

9. There are no risk management issues associated with this report.

Consultation

10. There is no requirement for external consultation on this item.

Recommendations

11. That this project proposal to add 18 linear metres of heavy duty Guard Rail to the immediate entrance of the Margam Youth Centre is approved and that Councillor Robert Jones' allocation of £1,776.00, under the Members Community Fund is awarded.

Reasons for Proposed Decision

12. To approve the Application for funding that has been received under the Members Community Fund. The Members Community Fund will continue to receive bids until the due deadline date of 31.03.2020.

Implementation of Decision

13. The decision is proposed for implementation after the three day call in period.

List of Background Papers

14. This Margam initiative has been developed from the Members Community Fund Application Form submitted by Councillor R. G. Jones. The Quotes generated by the Youth Centre for the supply and installation of the equipment have been entered on File for reference. The supporting documentation (the Constitution, Accounts, Bank Account details, Insurances, Leasehold arrangements, etc.), that accompany a bid made to the Members Fund by a Third Sector Organisation, have been entered on record. The first stage Impact Assessment documentation associated with this project proposal has also been retained.

Officer Contact

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Cabinet

25 September 2019

Head of Transformation - A.Thomas

Matter for Decision

Wards Affected:

Margam

Project Proposal made to the Members Community Fund

Purpose of the Report

1. To seek Cabinet approval to fund a project proposal that requests financial support under the Members Community Fund. The project has been tabled by the respective Ward Member.

Executive Summary

2. The Members Community Fund is to be used to address local needs and to support projects and initiatives that will contribute towards creating vibrant and sustainable communities.

The Project Development & Funding Unit (PDFU) within ELLL is charged with the governance of the Fund and will act as the Grant Management Organisation.

Bids can be made for projects that enhance existing Council services, assist voluntary sector provision or form part of a larger initiative that is in need of additional financial support.

Eligible projects will include those that enrich the environment, promote non - statutory education and learning, assist Health & Well Being, and promote culture and / or recreation in all its forms.

Another project proposal now seeks funding and has been formally submitted to the PDFU. The bid has been checked for completeness, accuracy and deliverability and is 'fit for purpose' and ready for determination by Cabinet.

Background

3. Supply and installation of an Automated External Defibrillator (AED) at Margam Park.

This bid has been developed to 'Enhance Existing Council Services.'

The funding will be used to procure a defibrillator through the Registered Charity, 'Welsh Hearts.' The defibrillator will be easy to use, featuring a full colour display with vivid rescue images, Cardiopulmonary Resuscitation (CPR) cycle timer and a gauge that shows CPR compression depth. It is suitable to be used on individuals of any age. The quotation from 'Welsh Hearts' also includes for a heated stainless steel cabinet which will be used to install the AED in the Courtyard at Margam Castle. This is one of the most heavily visited areas in the Park and would be a natural assembly point in the instance of an emergency. 'Welsh Hearts' will make arrangements for a volunteer from the Welsh Ambulance Service to provide free basic life support training and defibrillator training to staff and volunteers, who may be called upon to use the defibrillator in the unfortunate event of a cardiac arrest.

Margam Park receives over 100,000 visitors per year. Activities taking place on a daily basis include cycling, orienteering, yoga, archery and 'Go Ape.' At any time one of these visitors, particularly those taking part in intense physical exercise, or indeed Park Staff/ volunteers could suffer from a cardiac arrest. Sudden cardiac arrest is a leading cause of premature death, but with immediate treatment

many lives can be saved. The provision of a defibrillator at this location would enable the deployment of potentially life-saving medical treatment whilst waiting for the Emergency Services to arrive.

The request for grant aid from the Members Community Fund is for £1,611.00, which is the full cost of procuring the defibrillator, the stainless steel cabinet and an A-Frame sign to alert members of the public to its location. This is the fifth proposal received to the Members Community Fund from Cllr Rob Jones and if it prevails, £3,679.06 will remain in his Members Fund allocation to develop further priority projects.

Financial Impact

4. In order to win favour in Cabinet all projects must be sustainable. Projects must have a robust exit strategy that places no additional revenue or financial burden on the Council.

The defibrillator will ultimately be the responsibility of the management team at Margam Park, who have made an ongoing commitment to ensuring it is appropriately insured and maintained for the foreseeable future.

The defibrillator and stainless steel cabinet come with a 10 year warranty from 'Welsh Hearts.' The defibrillator performs a daily self-check and displays a warning light if it is in need of attention. The battery and pads have a long shelf life, allowing the defibrillator to be left unattended for long periods of time.

Integrated Impact Assessment

5. A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010), the Welsh Language Standards (No.1) Regulations 2015, the Well - being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment has indicated that a more in - depth assessment is not required as the summary concludes there are positive outcomes for the sustainable development principle,

collaboration and involvement, with no impact on equalities or the Welsh language.

Valleys Communities Impacts

6. No implications

Workforce Impacts

7. There are no workforce impacts associated with this report.

Legal Impacts

8. The delivery of the Members Community Fund will come within the purview of the Local Government Act 2000 which introduced well-being powers which enable every Local Authority to have capacity to do anything which it considers likely to promote an improvement to economic, social or environmental well-being in the area. Under section 56 of the Local Government (Wales) Measure 2011 sanction is given for both Executive and Non - Executive Members to invest within their own Ward.

The Council's Constitution should be referred to for explicit guidance on governance.

Risk Management

9. There are no risk management issues associated with this report.

Consultation

10. There is no requirement for external consultation on this item.

Recommendations

11. That the project proposal for supply and installation of an Automated External Defibrillator (AED) at Margam Park be approved, and that Cllr Rob Jones' allocation of £1,611.00 under the Members Community Fund be awarded.

Reasons for Proposed Decision

12. To approve the Application for funding that has been received under the Members Community Fund. The Members Community Fund will continue to receive bids until the due deadline date of 31.03.2020.

Implementation of Decision

13. The decision is proposed for implementation after the three day call in period.

List of Background Papers

14. This Margam initiative has been developed from the Members Community Fund Application Form submitted by Councillor Rob Jones, which has been retained for future reference. The first stage Impact Assessment documentation associated with this project proposal has also been retained.

15. Officer Contact

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Cabinet

25 September 2019

Report of the Head of Transformation - A.Thomas

Matter for Decision

Wards Affected:

Pontardawe

Project Proposal made to the Members Community Fund

Purpose of the Report

1. To seek Cabinet approval to fund a project proposal that requests financial support under the Members Community Fund. The project has been tabled by one of the respective Ward Members.

Executive Summary

2. The Members Community Fund is to be used to address local needs and to support projects and initiatives that will contribute towards creating vibrant and sustainable communities.

The Project Development & Funding Unit (PDFU) within ELLL is charged with the governance of the Fund and will act as the Grant Management Organisation.

Bids can be made for projects that enhance existing Council services, assist voluntary sector provision or form part of a larger initiative that is in need of additional financial support.

Eligible projects will include those that enrich the environment, promote non - statutory education and learning, assist Health & Well Being, and promote culture and / or recreation in all its forms.

Another project proposal now seeks funding and has been formally submitted to the PDFU. The bid has been checked for completeness, accuracy and deliverability and is 'fit for purpose' and ready for determination by Cabinet.

Background

3. Convert and adapt an underutilised room at Rhydyfro Primary School into a multi-functional venue for wider community use.

This bid has been developed to 'Enhance Existing Council Services', and has been generated in partnership with the Local Authorities Building Surveying Officer.

The proposal is to repurpose an existing room by installing a fully equipped kitchen with wash hand basin, induction hobs and extractor fan, and to decorate the area by painting the walls and ceiling, installing new carpets, and new LED lighting. The grant monies will also be used to procure items of equipment including weighing scales, cutlery and crockery, to assist in the delivery of community activities.

Once complete, the room will be used to stage community focused learning programmes and informal events such as 'Cuppa with a Copper', where the local PCSO will have the opportunity to meet with parents and members of the wider community. There will be a timetable of structured sessions on toilet training, e-safety and how to cook healthy meals on a budget. These sessions will be changed and adapted on a needs basis following ongoing consultation between the School and local residents, parents and carers. In addition to this, the School will use the room to start a non-statutory pre-school playgroup provision, and it will be used by the ELSA Teaching Assistant as a 'Nurture Room.'

The need for the project has been highlighted by the Headteacher. There is currently no playgroup provision within the local area and the School have not been able to introduce one due to the lack of suitable facilities on site. In order for a playgroup to run effectively, there needs to be a kitchen area for a snack to be prepared and a safe, nurturing environment, which this proposal will realise.

Members of teaching staff have become increasingly aware that when children reach statutory school age, some of them do not yet possess the necessary life skills to attend Reception class (toilet training, for example). It is hoped that by encouraging parents to bring their children to playgroup, these issues can be identified and remedied early, so that the children are 'ready' to attend school once they reach statutory age. A number of children on roll at Rhydyfro are on the Child Protection Register or have involvement from Team Around the Family (TAF) and Social Services.

Through interaction with parents and local residents, school staff have recognised the need for parents and members of the wider community to be taught essential life skills, particularly in relation to healthy eating and exercise. The cookery sessions will focus on preparing whole foods such as fruits and vegetables, and changing perceptions, particularly amongst the younger generation, with regards to where their food comes from and how it arrives in their homes.

The long term community benefits associated with the project include community members being upskilled in essential life skills, improved health and wellbeing, and the establishment of a new playgroup provision.

The total cost of this scheme is £15,126.00, 72% of which has already been secured via a grant from the Mynydd y Betws Wind Farm Community Benefit Fund, a contribution from the Parent Teacher Association (PTA) and a contribution from the school's allocated budget. The request for Grant aid from the Members Community Fund is for the remaining £4,239.68 from Councillor Linet Purcell's portfolio, this would complete the funding package and make the proposal a reality.

Financial Impact

4. In order to win favour in Cabinet all projects must be sustainable. Projects must have a robust exit strategy that places no additional revenue or financial burden on the Council.

The project will be maintained using the School's allocated budget. Minor repairs will be undertaken by the School Caretaker. Any major issues will involve the Local Authority and consultation with the Building Surveying Officer. The capital works have been designed and competitively tendered using approved contractors from the Local Authority's Select Tender List, to ensure that they comply with Building Regulations and health and safety legislation.

The School has a very active PTA, who will continue to fundraise in order to improve provision at the School, for the benefit of pupils, parents, carers and the wider community of Pontardawe.

Integrated Impact Assessment

5. A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010), the Welsh Language Standards (No.1) Regulations 2015, the Well - being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment has indicated that a more in - depth assessment is not required as the summary concludes there are positive outcomes for the sustainable development principle, collaboration and involvement, with no impact on equalities or the Welsh language.

Valleys Communities Impacts

6. No implications

Workforce Impacts

7. There are no workforce impacts associated with this report.

Legal Impacts

8. The delivery of the Members Community Fund will come within the purview of the Local Government Act 2000 which introduced well-being powers which enable every Local Authority to have capacity to do anything which it considers likely to promote an improvement to economic, social or environmental well-being in the area. Under section 56 of the Local Government (Wales) Measure 2011 sanction is given for both Executive and Non - Executive Members to invest within their own Ward.

The Council's Constitution should be referred to for explicit guidance on governance.

Risk Management

9. There are no risk management issues associated with this report.

Consultation

10. There is no requirement for external consultation on this item.

Recommendations

11. That the project proposal to convert and adapt an underutilised room at Rhydyfro Primary School into a multi-functional venue for wider community use be approved, and that Cllr Purcell's allocation of £4,239.68 under the Members Community Fund be awarded.

Reasons for Proposed Decision

12. To approve the Application for funding that has been received under the Members Community Fund. Full Funding Applications can be made to the Members Community Fund until the 03.02.2020 in readiness for Cabinet decision on the 19.02.2020. The Fund will then close. Funds left unallocated will be returned to Reserves.

Implementation of Decision

13. The decision is proposed for implementation after the three day call in period.

List of Background Papers

14. This Pontardawe initiative has been developed from the Members Community Fund Application Form submitted by Councillor Linet Purcell, which has been retained for future reference. The first stage Impact Assessment documentation associated with this project proposal has also been retained.

15. Officer Contact

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Mae'r dudalen hon yn fwriadol wag

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Cabinet

25 September 2019

Report of the Head of Transformation - A.Thomas

Matter for Decision

Wards Affected:

Port Talbot

Project Proposal made to the Members Community Fund

Purpose of the Report

1. To seek Cabinet approval to fund a project proposal that requests financial support under the Members Community Fund. The project has been tabled jointly by the three Ward Councillors for Port Talbot.

Executive Summary

2. The Members Community Fund is to be used to address local needs and to support projects and initiatives that will contribute towards creating vibrant and sustainable communities.

The Project Development & Funding Unit (PDFU) within ELLL is charged with the governance of the Fund and will act as the Grant Management Organisation.

Bids can be made for projects that enhance existing Council services, assist voluntary sector provision or form part of a larger initiative that is in need of additional financial support.

Eligible projects will include those that enrich the environment, promote non - statutory education and learning, assist Health & Well Being, and promote culture and / or recreation in all its forms.

Another project proposal now seeks funding and has been formally submitted to the PDFU. The bid has been checked for completeness, accuracy and deliverability and is 'fit for purpose' and ready for determination by Cabinet.

Background

3. To create a new Junior Training Practice area on a plot of overgrown land at Ynys Park for Trefelin Boys & Girls Club

This bid has been developed to 'Assist Voluntary Sector providers'.

Due to a steady increase in the number of junior age groups participating in football at Trefelin Boys & Girls Club it has become necessary to develop additional grassed areas and training resources to keep pace with growing demand.

The Club has a plot of land immediately adjacent to the Main Field (previously given over to a Practice area many years ago by now overgrown with volunteer saplings, scrub and low value pasture grasses) and they wish to clear it and re- establish it a Practice area. The area at 3,500 square metres can easily accommodate the additional footfall and participation if correctly developed. This will go some way to providing opportunities for sports participation within the Club, opportunities that are currently denied.

This Application has been assisted by fully utilising the 'Community Pay Back Scheme' that the NPTCBC instils within its preferred Contractors. The Building Contractor responsible for the conversion of the Port Talbot Magistrates Courts to Office Blocks has gifted operators, Plant and Heavy machinery to clear the site in Ynys Park in readiness for the Club to embark upon the wholesale re - soiling,

fertilising and seeding of the area designated as a new Practice Training area.

The scheme has been brought to the attention of the local Members by the Trefelin Boys & Girls Club. The labour, plant and material for both the clearance work and the establishment of the new sward are to be sourced from the local supply chain.

The need for this initiative has been established from projecting the number of age groups, Teams, (both male and female), the Sections, participants and non - participants associated with the Club in Season 2019/2020. There is an unmet demand for training facilities which would stifle the aspirations of the Club in the forthcoming season and beyond.

The long term sustainable community benefit associated with the project is to keep the Trefelin Boys & Girls Club at the forefront of developing sport, exercise and physical activity in Port Talbot. The investment will keep the Club viable and will ensure the Club continues to be a pivotal sporting hub for the many, not just the few.

The request for grant aid from the Members Community Fund is for £4,500. The total material cost of the project is £5,012 of which the Boys & Girls Club is contributing £512, and all of the labour 'in kind'.

Financial Impact

4. In order to win favour in Cabinet all projects must be sustainable. Projects must have a robust exit strategy that places no additional revenue or financial burden on the Council.

The ongoing maintenance, upkeep and future welfare of the Practice area will be the responsibility of the Trefelin Boys & Girls Club and their ground staff.

There will be no revenue burden on NPTCBC.

Integrated Impact Assessment

5. A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act

2010), the Welsh Language Standards (No.1) Regulations 2015, the Well - being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment has indicated that a more in - depth assessment is not required as the summary concludes there are positive outcomes for the sustainable development principle, collaboration and involvement, with no impact on equalities or the Welsh language.

Valleys Communities Impacts

6. No implications

Workforce Impacts

7. There are no workforce impacts associated with this report.

Legal Impacts

8. The delivery of the Members Community Fund will come within the purview of the Local Government Act 2000 which introduced well-being powers which enable every Local Authority to have capacity to do anything which it considers likely to promote an improvement to economic, social or environmental well-being in the area. Under section 56 of the Local Government (Wales) Measure 2011 sanction is given for both Executive and Non - Executive Members to invest within their own Ward.

The Council's Constitution should be referred to for explicit guidance on governance.

Risk Management

9. There are no risk management issues associated with this report.

Consultation

10. There is no requirement for external consultation on this item.

Recommendations

11. That this project proposal to create a new training area within the grounds of Ynys Park, Port Talbot is approved and that Councillor Rahaman, Keogh and Freeguard contribute £1,500 each under the Members Community Fund.

Reasons for Proposed Decision

12. To approve the Application for funding that has been received under the Members Community Fund. Full Funding Applications can be made to the Members Community Fund until the 03.02.2020 in readiness for Cabinet decision on the 19.02.2020. The Fund will then close. Funds left unallocated will be returned to Reserves.

Implementation of Decision

13. The decision is proposed for implementation after the three day call in period.

List of Background Papers

14. This Port Talbot initiative has been developed from the Members Community Fund Application Form submitted jointly by Councillors S. Rahaman, D. Keogh and S. Freeguard. The Quotes generated by the Boys & Girls Club have been entered on File for reference. The supporting documentation (the Constitution, Accounts, Bank Account details, Insurances, etc.), that accompany a bid made to the Members Fund by a Third Sector Organisation, have been entered on record. The first stage Impact Assessment documentation associated with this project proposal has also been retained.

Officer Contact

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Cabinet

25 September 2019

Head of Transformation - A.Thomas

Matter for Decision

Wards Affected:

Sandfields East

Project Proposal made to the Members Community Fund

Purpose of the Report

1. To seek Cabinet approval to fund a project proposal that requests financial support under the Members Community Fund. The project has been tabled by two of the respective Ward Members.

Executive Summary

2. The Members Community Fund is to be used to address local needs and to support projects and initiatives that will contribute towards creating vibrant and sustainable communities.

The Project Development & Funding Unit (PDFU) within ELLL is charged with the governance of the Fund and will act as the Grant Management Organisation.

Bids can be made for projects that enhance existing Council services, assist voluntary sector provision or form part of a larger initiative that is in need of additional financial support.

Eligible projects will include those that enrich the environment, promote non - statutory education and learning, assist Health & Well Being, and promote culture and / or recreation in all its forms.

Another project proposal now seeks funding and has been formally submitted to the PDFU. The bid has been checked for completeness, accuracy and deliverability and is 'fit for purpose' and ready for determination by Cabinet.

Background

3. Supply and installation of 4 Automated External Defibrillators (AED's), to be located at Awel y Mor Primary School, Tywyn Primary School, Sandfields Library and the Seaside Social and Labour Club.

This bid has been developed to 'Enhance Existing Council Services' and to 'Assist Voluntary Sector Providers.' The proposal has the full support of the Headteachers, staff officers and proprietors at each of the four prospective defibrillator locations.

The defibrillators will be procured and installed via the Registered Charity, 'Cariad', which provides life-saving awareness and AED's to communities across Wales. 'Cariad' will supply the 'Zoll AED Plus' Defibrillator and accompanying insulated stainless steel cabinet. The cabinet is capable of maintaining the necessary ambient temperature to keep the AED batteries and pads ready for immediate use. The defibrillators are to be placed on the Welsh Ambulance Service Control Register, so that rescuers can be guided to the nearest AED in the event of an emergency.

This proposal is part of a wider initiative spearheaded by Cllr Latham and Cllr Crowley to fully equip the Ward of Sandfields East with publicly accessible defibrillators. On average, 8,000 people in Wales suffer a sudden cardiac arrest outside of hospital each year, and the survival rate is just 3-5%. The chances of survival are greatly increased when an AED is deployed. Time is critical. Cllrs Latham and Crowley have identified gaps in the provision of this life saving

equipment at strategic locations across the Ward. These locations are in the most densely populated areas in Sandfields East and receive a huge amount of footfall. In the unfortunate event of a cardiac arrest the provision of an AED nearby would allow persons in the vicinity to perform emergency medical treatment whilst waiting for the Emergency Services to respond.

The request for grant aid from the Members Community Fund is for £5,200, the total cost of procuring and installing the four defibrillators and cabinets from 'Cariad' (no match funding). This equates to £2,600 from Cllr Latham's allocation, and £2,600 from Cllr Crowley's allocation.

Financial Impact

4. In order to win favour in Cabinet all projects must be sustainable. Projects must have a robust exit strategy that places no additional revenue or financial burden on the Council.

The defibrillators will be the responsibility of Awel y Mor Primary School, Tywyn Primary School, Sandfields Library and the Seaside Social and Labour Club respectively. Each of these entities have made an ongoing commitment to ensuring that this important piece of medical apparatus is appropriately insured and maintained for the foreseeable future.

Every defibrillator supplied by 'Cariad' comes with a seven year 'care package' offering regular checks, replacement batteries and pads, a 24 hour emergency call out service and automatic replacement of the AED if it is damaged or stolen. This will ensure that the defibrillators are kept in a state of readiness in case of an emergency.

Integrated Impact Assessment

5. A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010), the Welsh Language Standards (No.1) Regulations 2015, the Well - being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment has indicated that a more in - depth assessment is not required as the summary concludes there are positive outcomes for the sustainable development principle, collaboration and involvement, with no impact on equalities or the Welsh language.

Valleys Communities Impacts

6. No implications

Workforce Impacts

7. There are no workforce impacts associated with this report.

Legal Impacts

8. The delivery of the Members Community Fund will come within the purview of the Local Government Act 2000 which introduced well-being powers which enable every Local Authority to have capacity to do anything which it considers likely to promote an improvement to economic, social or environmental well-being in the area. Under section 56 of the Local Government (Wales) Measure 2011 sanction is given for both Executive and Non - Executive Members to invest within their own Ward.

The Council's Constitution should be referred to for explicit guidance on governance.

Risk Management

9. There are no risk management issues associated with this report.

Consultation

10. There is no requirement for external consultation on this item.

Recommendations

11. That the project proposal for supply and installation of 4 Automated External Defibrillators (AED's), to be located at Awel y

Mor Primary School, Tywyn Primary School, Sandfields Library and the Seaside Social and Labour Club be approved, and that Cllr Latham's allocation of £2,600.00, and Cllr Crowley's allocation of £2,600.00, be awarded under the Members Community Fund.

Reasons for Proposed Decision

12. To approve the Application for funding that has been received under the Members Community Fund. Full Funding Applications can be made to the Members Community Fund until the 24.02.2020 in readiness for Cabinet decision on the 11.03.2020. The Fund will then close. Funds left unallocated will be returned to Reserves.

Implementation of Decision

13. The decision is proposed for implementation after the three day call in period.

List of Background Papers

14. This Sandfields East initiative has been developed from the Members Community Fund Application Forms submitted jointly by Councillor Edward Latham and Councillor Mathew Crowley. The Constitution, Audited Accounts, Quote and Bank Account details for the Seaside Social and Labour Club have been retained for future reference. The first stage Impact Assessment documentation associated with this project proposal has also been retained.

15. Officer Contact

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Cabinet

25 September 2019

Head of Transformation - A.Thomas

Matter for Decision

Wards Affected:

Tonna

Project Proposal made to the Members Community Fund

Purpose of the Report

1. To seek Cabinet approval to fund a project proposal that requests financial support under the Members Community Fund. The project has been tabled by the respective Ward Member.

Executive Summary

2. The Members Community Fund is to be used to address local needs and to support projects and initiatives that will contribute towards creating vibrant and sustainable communities.

The Project Development & Funding Unit (PDFU) within ELLL is charged with the governance of the Fund and will act as the Grant Management Organisation.

Bids can be made for projects that enhance existing Council services, assist voluntary sector provision or form part of a larger initiative that is in need of additional financial support.

Eligible projects will include those that enrich the environment, promote non - statutory education and learning, assist Health & Well Being, and promote culture and / or recreation in all its forms.

Another project proposal now seeks funding and has been formally submitted to the PDFU. The bid has been checked for completeness, accuracy and deliverability and is 'fit for purpose' and ready for determination by Cabinet.

Background

3. Purchase of essential items of catering equipment for Siop Pant y Coed Café, based in Tonna Hospital.

This bid has been developed to 'Assist Voluntary Sector providers.'

Siop Pant y Coed is a volunteer led, not-for-profit organisation that operates a community café and shop facility from Tonna Hospital. The volunteers also stage local events and fundraisers such as an annual Halloween Party, Christmas Fayre and monthly coffee morning for those affected by dementia. All profits raised by Siop Pant y Coed are used to support the work of Tonna Hospital.

Due to the recent introduction of additional clinics, there has been a significant increase in individuals accessing the Café provision. Whilst the volunteer effort is able to withstand the influx of additional patients, staff and visitors, their existing catering equipment is not robust enough to produce meals and refreshments on an industrial scale. In order to keep pace with the increased demand, the volunteers need to purchase more durable items of catering equipment including a large under counter freezer, a microwave grill, a bread maker and a panini maker.

The provision of these items will give the Café the means to operate more efficiently, and allow them to offer a wider range of competitively priced food options. There is no other facility offering meals and refreshments at Tonna Hospital. Siop Pant y Coed is a

lifeline to the patients and staff, and it is vital in supporting the health and wellbeing of those who make use of its indispensable services.

The request for grant aid from the Members Community Fund is for £1,510.76 from Councillor Leanne Jones' allocation, which is the full cost of procuring the items of equipment. If this application prevails Cllr Jones will have £2,589.25 remaining in her Members Fund portfolio.

Financial Impact

4. In order to win favour in Cabinet all projects must be sustainable. Projects must have a robust exit strategy that places no additional revenue or financial burden on the Council.

The catering equipment purchased via this application to the Members Fund will be the ongoing responsibility of Siop Pant y Coed, who have made an ongoing commitment to ensuring it is appropriately cared for and maintained. Siop Pant y Coed will replace items of equipment as necessary using the income stream generated from the Café.

This scheme has no financial implications for NPTCBC.

Integrated Impact Assessment

5. A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010), the Welsh Language Standards (No.1) Regulations 2015, the Well - being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment has indicated that a more in - depth assessment is not required as the summary concludes there are positive outcomes for the sustainable development principle, collaboration and involvement, with no impact on equalities or the Welsh language.

Valleys Communities Impacts

6. No implications

Workforce Impacts

7. There are no workforce impacts associated with this report.

Legal Impacts

8. The delivery of the Members Community Fund will come within the purview of the Local Government Act 2000 which introduced well-being powers which enable every Local Authority to have capacity to do anything which it considers likely to promote an improvement to economic, social or environmental well-being in the area. Under section 56 of the Local Government (Wales) Measure 2011 sanction is given for both Executive and Non - Executive Members to invest within their own Ward.

The Council's Constitution should be referred to for explicit guidance on governance.

Risk Management

9. There are no risk management issues associated with this report.

Consultation

10. There is no requirement for external consultation on this item.

Recommendations

11. That the project proposal for purchase of essential items of catering equipment for Siop Pant y Coed Café be approved, and that Cllr Jones' allocation of £1,510.76 under the Members Community Fund be awarded.

Reasons for Proposed Decision

12. To approve the Application for funding that has been received under the Members Community Fund. Full Funding Applications can be made to the Members Community Fund until the 24.02.2020 in readiness for Cabinet decision on the 11.03.2020. The Fund will then close. Funds left unallocated will be returned to Reserves.

Implementation of Decision

13. The decision is proposed for implementation after the three day call in period.

List of Background Papers

14. This Tonna initiative has been developed from the Members Community Fund Application Form submitted by Councillor Leanne Jones. The Constitution, Audited Accounts, Insurance documentation, Quotations and Bank Account details for Siop Pant y Coed have been retained for future reference. The first stage Impact Assessment documentation associated with this project proposal has also been retained.

15. Officer Contact

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